

## Gravette High School Administration

<p style="text-align: center;"><b>Superintendent</b>  <b>Dr. Andrea Kelley</b>  <b>787-4109</b></p> <p style="text-align: center;"><b>Counselors</b>  <b>Mrs. Shannon Mitchell</b>  <b>787-4185</b>  <b>Mr. Vic Clouse</b>  <b>787-4164</b></p> <p style="text-align: center;"><b>Administrative Assistant</b>  <b>Mrs. Patti Bertschy</b>  <b>787-4180</b></p> <p style="text-align: center;"><b>Technology</b>  <b>Mrs. Debbie Skinner</b>  <b>787-4111</b></p> <p style="text-align: center;"><b>Maintenance Director</b>  <b>Mr. Richard Carver</b>  <b>787-4104</b></p>	<p style="text-align: center;"><b>Principal</b>  <b>Mrs. Jo Ellen Hastings</b>  <b>787-4189</b></p> <p style="text-align: center;"><b>Assistant Principal</b>  <b>Mr. Will Pittman</b>  <b>787-4190</b></p> <p style="text-align: center;"><b>Athletic Director</b>  <b>Mr. Norman Mitchell</b>  <b>787-4184</b></p> <p style="text-align: center;"><b>The Main Academy</b>  <b>Ms. Connie Curry</b>  <b>787-5891</b></p> <p style="text-align: center;"><b>Food Service Director</b>  <b>Mr. Jason Carter</b>  <b>787-4115</b></p>
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## Gravette High School Staff

Harry Almond	Business	Dustin Peters	PE/ Boy's Basketball
Megan Bassing	English	Jaron Porter	Social Studies
Patti Bertschy	Admin. Assist.	Marleen Post	Custodian
Robin Cannon	Volleyball	Rachel Royal	Math
Vic Clouse	Science/Counselor	Kay Russow	Bookkeeper
Justin Dow	English	Seanne Sain	Culinary Arts
Teri Finnell	Distance Ed.-Library	Alison Schaffer	Science
Bob Ford	Lion Pride Academy -Math	Angie Scott	Med. Pro.
Sped Estep	SRO	Janna Sharp	Library
Ian Galloway	Drama/PAC	William Tapp	Agricultural Science
Rachel Galloway	Choir	Will Pittman	Asst. Principal/Girl's Basketball
Melinda Griffin	Social Studies	Karen Tolle	English
Bill Harrelson	Football/Health	Ron Turvey	Drafting
Janet Harrelson	Registrar	Carrie Eyberg	Special Education
Jo Ellen Hastings	Principal	Sherri Webb	Social Studies
Mollie Hendrick	Art	Daniel Wietecha	Math
Carla Hicks	Math	Kim Williams	Spanish & ESL
Tamara Homeyer	Math		
Josh Hotary	Special Education		
Natalie Hotary	English		
Randall Hunt	Math		
Bob Johnson	Marketing/Business		
Mike Johnson	Band		
Brandy Jones	English		
Taos Jones	Physics-EAST		
Carolyn Middleton	Nurse		
Jake Knoedl	Social Studies		
Brittany Lovell	Science		
Norman Mitchell	Athletic Director		
Shannon Mitchell	Counselor		
Connie Nichols	Family Consumer Sci.		
Sam Oswald	Special Education		
Carol Pearce	Special Education		

### Handbook Committee

Mrs. Hastings, principal  
 Mr. Thomas, asst. principal  
 Mrs. Sharp, teacher  
 Mr. Galloway, teacher  
 Mrs. Griffin, teacher  
 Mr. Turvey, teacher  
 Mrs. Mary Helen Smithers, parent  
 Mrs. Susan McPherson, parent  
 Zak Heald, student  
 Sayer Smith, student

## **ACADEMIC REQUIREMENTS**

### **GRADUATION REQUIREMENTS**

Minimum requirements are as follows:

**Number of Credits** — A student must accumulate a minimum of twenty-four (24) credits.

**Breakdown of Credits** - Of the twenty-four (24) credits required for graduation, a student must complete:

### **SMART CORE**

All students will participate in the Smart Core curriculum unless the parent or guardian waives a student's right to participate. In the case of a waiver, the student will be required to participate in Core.

#### **English - 4 units (years)**

- English 9th grade
- English 10th grade
- English 11th grade or AP Literature
- English 12th grade

#### **Oral Communications – ½ unit (1/2 year)**

#### **Mathematics - 4 units (years)**

- Algebra I or Algebra A & B (Grades 7-8 or 8-9)
- Geometry or Investigating Geometry or Geometry A & B
- Algebra II
- Choice of: Transitions to College Math, Pre-Calculus,

AP-Calculus, Trigonometry, Statistics, Computer Math, Algebra III or an Advanced Placement mathematics (Comparable concurrent credit college courses may be substituted where applicable.)

#### **Natural Science - 3 units (years) with lab experience chosen from**

- Physical Science
- Biology or Applied Biology/Chemistry
- Chemistry
- AP Chemistry
- AP Biology
- Physics

#### **Social Studies - 3 units (years)**

- Civics or Civics/American Government
- World History
- U.S. History
- AP U.S. History
- AP Government

#### **Physical Education – ½ unit (1/2 year)**

#### **Health and Safety – ½ unit (1/2 year)**

#### **Fine Arts – ½ unit (1/2 year)**

#### **Career Focus - 6 units**

### **CORE:**

- English - 4 units (years)
- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade

#### **Oral Communications – 1/2 unit**

#### **Mathematics - 4 units (years)**

- Algebra or its equivalent\* 1 unit
- Geometry or its equivalent.\* 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- Comparable concurrent credit college courses may be substituted where applicable.

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

#### **Science – 3 units (years)**

- At least one (1) unit of Biology
- A Physical Science

#### **Social Studies –3 units (years)**

- Civics or government, 1 unit
- World history 1 unit
- U.S. history 1 unit

#### **Physical Education – ½ unit (1/2 year)**

#### **Health and Safety – ½ unit (1/2 year)**

#### **Fine Arts – ½ unit (1/2 year)**

#### **Career Focus - 6 units**

### **ELECTIVES – One and one-half (1 1/2) credits**

#### **CAREER FOCUS — six (6) credits**

All credits in the career focus requirement shall be established through guidance and counseling at the high school based on the students' contemplated work aspirations. Career focus courses shall conform to local district policy and reflect state frameworks through course sequencing and career course concentrations where appropriate.

#### **Career Focus Program of Study**

A career focus program of study is a coherent sequence of rigorous academic and technical courses that prepares a student for successful completion of state academic standards and more advanced postsecondary education and work experiences related to their career cluster of interest. The career focus must be designed around one of the U. S. Department of Education's 16 career clusters, the KUDER assessments, and the Arkansas 'Smart Core.'

U. S. Department of Education Career Clusters:

- |   |   |
|---|---|
| 1. Agriculture, Food and Natural Resources          | 9. Health Science                                       |
| 2. Architecture and Construction                    | 10. Human Services                                      |
| 3. Arts, A/V Technology and Communications          | 11. Information Technology                              |
| 4. Business, Management and Administrative Services | 12. Law, Public Safety and Security                     |
| 5. Education and Training                           | 13. Manufacturing                                       |
| 6. Financial Services                               | 14. Marketing, Sales and Services                       |
| 7. Government and Public Administration             | 15. Scientific, Technology, engineering and Mathematics |
| 8. Hospitality and Tourism                          | 16. Transportation, Distribution, and Logistics         |

Diplomas - Students graduating from high school may receive one of four diplomas as follows:

Honor graduate status will be granted to graduating seniors that have successfully completed the minimum core of courses as recommended by the State Department of Education with a cumulative 3.5 GPA or higher and have taken a minimum of 6 honor courses. Ranking will be based on straight 4.0 scale. Class Rank and Honor Graduate status will be determined at the end of the eighth semester.

- Regular Diploma** — In order to receive a regular diploma, a student must earn 24 credits with a grade point average of 1.75 or above.
- Honor Diploma** - Those students having accumulated a grade point average of **3.5** or above and 24 credits, including 6 honors credits, will receive an honor diploma.
- High Honor Diploma** - Those students having accumulated a grade point average of **3.75** or above and 24 credits, including 6 honors credits, will receive an high honor diploma.
- Distinguished Honor Diploma** – Those students having accumulated a grade point average of **4.0** or above and 24 credits, including 6 honors credits, will receive a distinguished honor diploma. Amended: April 2007

**The following applies to all students:** Any student who does not successfully complete the total number of credits or maintain the required grade point average for receiving a diploma will be denied the privilege of participating in commencement services.  
**Curriculum of Senior High School – the high school shall endeavor to offer its students a comprehensive program of studies in attempting to meet the needs of all students. Evaluation is continuous; therefore, revisions will be made as needed. Class Rank and Honor Graduate status will be determined at the end of the eighth semester. Amended: 6-16-2003**

#### GRADUATION CEREMONY RULES

- Only seniors who are actually graduating may participate in graduation exercises.
- If baccalaureate is held, gowns and dress shoes will be required.
- At graduation caps, gowns, and dress shoes will be required.

#### GRADE POINT SCALE

##### GRADING

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-week grading period to keep parents/guardians informed of their student's progress. The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grading scale for all schools in the district shall be as follows:

A 100-90    B 89-80    C 79-70    D 69-60    F 59-Below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

A = 4 points    B = 3 points    C = 2 points    D = 1 point    F = 0 points

**For AP Courses and state approved honor courses the numeric value of each letter grade shall be:**

**A = 5 points    B = 4 points    C = 3 points    D = 2 points    F = 0 points**

**The grade point values for AP and approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points. In order to receive weighted honors credit for AP courses the student MUST take the AP exam.**

State Board of Education: Standards of Accreditation VII (D) Arkansas Department of Education Rules and Regulations Governing Uniform Grading Scales for Public Secondary Schools.

Note: Gravette High School students must be entering the seventh semester of high school and have passed 17 units of credit to participate in Senior Class activities.

### **GRADE RENEWAL**

The Grade Renewal Policy permits a student to improve the cumulative GPA by repeating a course in which a grade of “D” or “F” was received. The Grade Renewal policy applies only to courses originally taken and repeated at Gravette High School. The original grade will be changed to NC (no credit) and the new grade will be averaged in the GPA. A student must file a request for Grade Renewal prior to the first day of the class. For more information contact the counselor’s office. (A student may audit a class for content and non-grade renewal, provided there is space available.)

### **HONOR PROGRAM**

The honor courses are designated by the school administration and are designed to cover the content of the regular course and to contain sufficient enrichment materials to adequately challenge the college bound student. Any student who meets course prerequisites may enroll in designated honors classes, but they must understand that the academic demands will be a challenge. The counselor will discourage students with low academic records from enrolling in honors classes.

**Honor graduate status will be granted to graduating seniors that have successfully completed the minimum core of courses as recommended by the State Department of Education with a cumulative 3.5 GPA or higher and have taken a minimum of 6 honor courses.** Ranking will be based on straight 4.0 scale. Honor graduates with a GPA of 3.75 or higher will be presented with academic awards.

#### **Honor Courses are:**

English I Honors	English II Honors	English III Honors	English IV Honors/College English
AP U.S. History	AP Calculus	AP European History	AP Biology

#### **NWACC Distance Learning Classes Available at GHS**

Honors	(CHEM 1054) Chemistry in the Modern World
Honors	(ENGL 2213) Survey of World Literature to 1650
Honors	(GEOG 1123) Human Geography
Honors	(WCIV 1003) Western Civilization to 1650
Honors	(ACCT 2023) Principles of Accounting II

**Arkansas State Law now requires all students in grades 9-12 to be enrolled in at least 360 minutes (7 periods) of instruction per day beginning with the 2004-2005 school year.**

### **EXAMINATIONS**

Comprehensive examinations are given at the end of each grading period and at the end of each semester. Make up of nine week and semester exams is allowed only if illness or emergency is proven. **All students are required to take semester exams.** Reports of unsatisfactory progress will be made to the parents by mail, no later than the midpoint of each grading period.

### **CHANGING SCHEDULES**

No student will be allowed to drop a class or change schedules without the written consent of the principal, counselor, teachers of both the class being dropped and the class being added, and parents. No student will be allowed to drop a class unless he/she is enrolling in another class. **Schedule changes will only be made during the first week of the term.**

### **CURRICULUM**

In order to qualify for honor graduate of a public high school, or membership in the National Honor Society, students must have completed the minimum core of high school courses recommended by the State Board of Higher Education and the State Board of Education for a traditional post-secondary college preparatory core curriculum.

The Arkansas Department of Education has established the following minimum Core Curriculum for college and technical preparation:

English: 4 Units (with emphasis on writing skills)  
Science: 3 Units (with labs, chosen from: biology, chemistry, or physics)  
Mathematics: 4 Units (including algebra I & II and geometry.)  
Social Studies: 3 Units (including American history, world history, and civics/American government.)  
Foreign Language: 2 Units (in one foreign language)

### **EVALUATION**

Students and parents have the right and responsibility to initiate conferences with teachers concerning student classroom performance. Parents have the responsibility to respond promptly to teacher notification of unsatisfactory academic performance or unsatisfactory conduct on the part of the student.

### **STATE REQUIRED STANDARDIZED TESTS**

All students, required by the State to take a standardized test, must score at or above the proficient level or they will be required to complete **1 semester** of remediation before the associated course will be considered complete. This pertains to Algebra I, Geometry, and Junior Literacy End-of-Course exams, as well as the eighth grade benchmark exam. The remediation will be based on the student's AIP. The Academic Improvement Plan will be designed to correct deficiencies identified on the respective end-of-course test.

### **WITHDRAWAL FROM SCHOOL**

A student must withdraw through the office, or the permanent school record will show an "incomplete". Withdrawal forms may be obtained in the counselor's office. A parent or guardian must officially withdraw a student.

### **HOMEWORK**

Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student's educational development. As an extension of the classroom, homework must be planned, organized, and purposeful. Teachers should be aware of the potential problem students may have competing assignments from multiple teachers and vary the amount of homework they give from day to day.

### **MAKE-UP REGULATIONS**

1. A student who has an excused absence from any given class will be permitted to make up those assignments missed. Students will be allowed one day of make-up per day missed. It is the student's responsibility to request make-up work from the respective teachers.
2. A student who has an unexcused absence will not be allowed to make up any missed work. The teacher must give him/her a zero for any work missed on that day.
3. Any student who is truant forfeits the right to make up any work missed.

### **G.A.T.E. PROGRAM OVERVIEW**

Any information needed on entering the program, screening instruments, or complaints, can be obtained or should be directed to the program coordinator. The address is 607 Dallas St. SE, Gravette, AR 72736. Currently, Dawn Coffee is the G.A.T.E. Coordinator.

### **ABSENCES**

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

### **EXCUSED ABSENCES**

A student may have only 5 excused absences (5 days) per semester excluding doctor's notes. *GHs will only accept 10 excused absences (10 days) with doctor's notes. After 10 days of medical absences, a conference will be required before further medical notes will be accepted as excused.*

Any student who has missed a class must get an admit to class slip upon return to school. Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent or legal guardian stating such reason:

1. The student's illness could jeopardize the health of other students;
2. Death or serious illness in their immediate family;\*
3. Observance of recognized holidays observed by their faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal; or
7. Participation in an FFA, FCS, or 4-H sanctioned activity.

### **UNEXCUSED ABSENCES**

Absences not defined above or not having an accompanying note from the parent or legal guardian shall be considered as unexcused absences. Students with four (4) unexcused absences in a course in a semester will be placed on academic probation which will determine whether the student will receive credit for the course.

### **LATE ENROLLMENT**

A student who is exempted from compulsory school attendance will not be permitted to enroll after the tenth (10) day of a nine week block unless the principal determines that extenuating circumstances exist. Exemptions may be made for transfer students who were in good standing (not suspended or expelled) at their last school.

### **ACADEMIC PROBATION**

Academic probation is an indication of very serious attendance difficulty which may result in loss of credit. Students who are placed on academic probation are required to develop a plan for academic improvement in consultation with their teachers and principal. Academic probation status is not a part of the student's permanent academic record. It is the responsibility of any student placed on academic probation to meet with the principal and complete the academic improvement plan. Attendance, grades, and discipline will all be considered at the end of the semester to determine whether credit will be granted. This determination will be made by the principal after consulting with teachers and the student.

### **ADMIT TO CLASS SLIPS**

Admit to class slips will be required after any absence. The student is to go to the ISS office and request an admit slip before 8 a.m., or immediately upon arrival, on the day that he/she returns to school. This is the student's responsibility! Failure to do so will result in an unexcused absence.

### **STUDENT CHECKOUT PROCEDURE**

A parent/guardian must come into the office to sign out their child if they wish to pick them up while school is in session. Lunch checkouts are not accepted. A form is on the counter for name of student being checked out, person checking them out, the reason, the date, and the time. If you cannot come in person to check your child out you must send an email or a signed note to the receptionist in advance. Please do not interrupt class time for check outs. Please check your child out between classes.

A parent/guardian must call the receptionist or principal to let them know if someone else will be picking up the student such as a brother, aunt, etc.

A legal document on file is necessary if parents have a specific request of a person who is not allowed to pick up their child. This is then noted in red on the student's emergency card that is kept on file in the office.

**GHS is a closed campus. No student will be allowed to check out at lunch unless a parent/legal guardian comes up in person and signs the student out. Notes and phone calls will NOT be accepted during lunch.**

### **BEHAVIOR EXPECTATIONS AND DISCIPLINE RULES AND REGULATIONS**

#### **WHO IS RESPONSIBLE FOR STUDENT CONDUCT?**

Freedom is a constitutional right, but it does not mean the absence of reasonable rules and regulations, which serve to guide the actions of individuals. Along with freedom comes the responsibility to act in such a manner as to insure that all participants may enjoy the same freedom. To obtain the greatest possible benefit to the students, teachers, administrators, parents, Board of Education, and the entire community, it is essential that all work together to insure that all persons are treated equally and with dignity in respect to their rights and responsibilities.

#### **STUDENTS**

Students have the responsibility to pursue their education in the Gravette School District in a manner that shows respect for other students, faculty, parents, and other citizens. Students should be aware that they have a responsibility to cooperate with and assist the school staff in the orderly and efficient conduct of the schools by abiding by rules and regulations established by the Board of Education and the school of attendance, and implemented by teachers and school administrators. Each student is responsible for his own conduct at all times.

At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has two (2) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified<sup>2</sup>. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds four (4) unexcused absences in a semester, the District shall notify the prosecuting authority. Students who attend in-school suspension shall not be counted absent for those days. Days missed due to expulsion or out-of-school suspension shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the code.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

#### **STANDARDS OF CONDUCT**

All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school and not infringe on the rights of others. School staffs have the authority and the responsibility to take customary and reasonable measures to maintain proper control and discipline among students placed under their care and supervision. Such measures may include the use of reasonable force in the exercise of lawful authority to restrain or correct students and maintain order. A student who is well informed concerning his rights and responsibilities, and the standards of behavior expected, should not require disciplinary action. Infractions to avoid and recommended actions are presented below.

#### **LOST AND FOUND**

Students must assume sole responsibility for loss of, or damage to, their property. The school will endeavor to protect, but it is not

responsible for personal properties. Lost and found articles should be taken to the office. Unclaimed articles will be given to charity periodically during the school year. Lost articles may be claimed before or after school or during lunches. Put identification marks on all personal belongings.

### **TELEPHONE USAGE AND MESSAGES**

Only in the case of an emergency may a student receive permission to use an office phone. Due to our busy days, **ONLY EMERGENCY** telephone messages will be taken for a student.

### **TEXTBOOKS or OTHER SCHOOL PROPERTY**

When you are issued a textbook OR ANY SCHOOL PROPERTY you are responsible for it until it is turned into a teacher. Any damage or loss is your responsibility. Report cards and school records may be withheld until the damage and replacement fees have been paid. Textbook prices range from \$5.00 up to \$130.00 each. Loss or damage to other school property will be charged to you at replacement cost.

### **CLOSED CAMPUS**

All schools in the District shall operate closed campuses. Students are required to stay on campus from their arrival until dismissal at the end of the regular school day. Students may be given permission to leave the campus by a school official and must sign out in the office upon their departure.

### **APPEARANCE CODE**

Students are expected to dress in a neat and orderly fashion. In order to promote a proper learning environment the building administrator retains the right to deem any attire disruptive and/or inappropriate.

The following will **not** be permitted:

1. Halter-tops
2. Bare midriffs
3. Head coverings in the building
4. See-through shirts/blouses
5. Bare feet
6. Unbuttoned shirts/blouses
7. Strapless blouses/tank tops/ muscle shirts
8. Clothing with undesirable lettering or decoration (such as sexual innuendos or promotion of prohibited substances)
9. Emblems, badges, insignias, or any other attire not specifically identified above which cause disruption in the educational process
10. No exposed cleavage, top or bottom
11. All tops must be long enough to tuck in
12. No exposed undergarments
13. No sagging pants
14. **No clothing with holes, rips, or tears.**

Students will be required to change into appropriate apparel before readmission to class. Credit for work missed during this time will follow the suspended student policy.

**All hems of shorts, dresses, and skirts must be no shorter than of the wearer's fingertips when standing straight with arms extended by side.**

The sleeves of all shirts, tops, blouses, and/or dresses shall reach to the point of the shoulder without gapping under the arm. Whenever a question arises, the wearer will be asked to place four fingers over the shoulder of the garment. The garment should be visible on both sides of the four fingers. Cheerleader uniforms may be worn to school on game days and special days as approved by the building principal.

### **VENDING MACHINE POLICY**

With the availability of vending machines, comes a certain amount of responsibility from the student. Vending machines are available for student use after lunch and for after school snacks. Open beverage containers along with the consumption of food products (including gum and candy) are not allowed anywhere in the building except the commons area. **No to-go cups or open containers will be allowed to be brought into the building.**

### **CORPORAL PUNISHMENT**

HIGH SCHOOL WILL **NOT** USE CORPORAL PUNISHMENT.

### **INFRACTIONS TO AVOID**

The following activities are considered major infractions of proper conduct and will subject the student to disciplinary action including, but not limited to, suspension or expulsion from school, and notification of law enforcement officials. The violation of a rule will occur whether the conduct takes place on the school grounds at any time, off the school grounds at a school-supervised activity, function or event, or in route to and from school.

Below each rule is a standardized list of disciplinary actions to be taken. The administration may exercise more extreme action in severe

situations or in situations in which a student has been involved in other rule infractions. ISS may be used for any of the following infractions.

### **LOCKS, LOCKERS, DESKS, AND OTHER STUDENT STORAGE FACILITIES**

Lockers, desks, and other student storage facilities are school owned property and may be searched at any time without warning. Students **may use a lock provided by the school office.** The school is not responsible for anything lost or stolen. If you have something of value in your locker, please use a lock. Combination locks are available in the office for a refundable security deposit of \$5.00.

### **EXPULSION**

Prohibition of a student from entering the school or school grounds (except for a prearranged conference with an administrator) until the end of the semester, the end of the current school year, or permanently, depending upon the severity of the offense, with loss of academic credit. This action will be taken by the Board of Education.

### **SUSPENSION**

Prohibition of a student from entering the school or school grounds (except for a prearranged conference with an administrator) for a period of time set by the principal of the school or the superintendent. Suspensions normally will not be longer than ten (10) school days including the day on which the offense occurred unless it is deemed a long-term suspension which must be determined by the Board of Education only. Suspension does not carry with it loss of credit for the semester.

### **DETENTION HALL**

- Detention hall is a supervised study period used primarily as a consequence for conduct infractions.
- Assignments to detention are not excused due to conflicts with jobs, activities, or transportation problems.
- Students should make arrangements through their assistant principal for a make-up date anytime they will miss an assigned detention.
- Misconduct during detention time will result in additional detention being assigned.
- Tardiness to detention will result in an assignment to another day of detention.
- Afternoon detention meets from 3:15 – 4:15 P.M., Monday through Thursday.

### **FELONIES OR OTHER VIOLENT CRIMINAL ACTS**

Students committing criminal acts may be recommended for expulsion.

### **CLASS I OFFENSES**

#### **1.01 Failure to Follow Directions of Commands (Insubordination)**

A student shall comply with reasonable directions or commands of teachers, substitute teachers, teacher aides, principals, administrative personnel, school bus drivers or any other authorized personnel.

#### **1.02 TRUANCY (SKIPPING SCHOOL OR CLASS)**

**On arrival on the school campus a student will not leave the campus or designated area without permission from school authorities.**

#### **1.03 LEAVING DESIGNATED AREA WITHOUT PERMISSION**

#### **1.04 LOITERING ON UNASSIGNED CAMPUS**

#### **1.05 SKIP DAYS**

**The Board of Education does not approve skip days and students who participate in skip days will be charged with truancy.**

#### **1.051 UNEXCUSED TARDIES**

#### **EXCESSIVE TARDINESS**

A student will be prompt in arriving at school and class. Upon the 4th unexcused tardy the student will be disciplined according to the step program.

#### **1.06 DISORDERLY CONDUCT**

A student will not engage in behavior which produces situations in which instruction or activities of other students are adversely affected.

#### **1.07 PROFANITY, VERBAL ABUSE, OBSCENE GESTURES**

A student will not use profane, violent, vulgar, abusive, or insulting language at any time. A student will not use physical gestures that convey a connotation of obscene or highly disrespectful acts, infringe upon the rights of others, or cause or begin an overt and immediate disruption of the educational process.

#### **1.08 INAPPROPRIATE DISPLAY OF AFFECTION**

### **1.09 GAMBLING**

Gambling is not permitted on school property at any time.

### **1.10 (BLANK)**

### **1.11 POSSESSION OF PAGING DEVICE, CELL PHONES, ETC.**

It is against state law for any student in a public school or any individual eighteen (18) years of age or younger to possess an electronic paging device, beeper, cell phone, or similar communications device while on property owned by a public school; however, exemptions may be made for any student who is required to use such a device for health or other compelling reasons; and for any student involved in extracurricular activities after normal school hours. **If a student asks to leave the classroom they must surrender their cell phone(s) to the teacher.**

### **1.12 NO CDS, RADIOS, OR ANY OTHER ELECTRONIC DEVICE**

**It shall be up to the classroom teacher to monitor the use of electronic devices in their classrooms.**

### **1.13 EMAIL ACCOUNTS**

**Students will be required to have a signed parental permission form before they will be allowed to have a school email account. Failure to follow the internet usage policy may result in loss of email account.**

### **1.14 SKATES/SKATEBOARDS**

No student shall bring skates or skateboards to school.

#### **Discipline Steps\*\***

**1. Detention (1 day)\*\*.**

**2. Detention (2 days)\*\*.**

**3. Detention (3 days)\*\*.**

**4. Detention (4 days)\*\*.**

**5. In-School Suspension Class (1 day)**

**6. Out-of-School Suspension (1 day).**

**7. In-School Suspension Class (3 days).**

**8. Out-of-School Suspension (3 days).**

**9. In-School Suspension Class (5 days).**

**10. Out-of-School Suspension (5 days).**

**11. In-School Suspension Class (10 days).**

**12. Out-of-School Suspension (10 days) and recommendation for involuntary transfer to alternative education program or expulsion.**

- Expulsion Committee Meeting – to review the individual’s case to ensure all appropriate disciplinary remedies have been utilized before a recommendation is made to the principal.
- The Expulsion Committee is comprised of an Assistant Principal, 3 teachers, and 2 alternate teachers.
- The Expulsion Committee will be appointed by the Principal at the beginning of each school year.

\*\*Failure to comply with the assigned discipline action will result in further action at the next level.

### **CLASS II OFFENSES**

#### **2.01 INDECENT EXPOSURE, SEXUAL ADVANCES/SEXUAL CONTACT**

A student may not deliberately expose himself/herself or make sexual contact, or attempt to make sexual contact with another person.

#### **2.02 VERBAL ABUSE BY A STUDENT TO A SCHOOL EMPLOYEE**

A student will not commit verbal abuse to a school employee.

#### **2.03 PHYSICAL ABUSE OR ASSAULT BY A STUDENT ON ANOTHER STUDENT**

A student will not threaten or attempt to cause injury or physical harm to another student nor will a student strike or beat another student.

#### **2.04 FIGHTING**

When students fight, it may be difficult to determine who is at fault. When a cooling off period is needed, both students may be immediately suspended until an effort to determine fault is made. If a student is found to not have initiated the fight, he/she may or may not be suspended. Alternate punishment may be applied with regard to actual involvement.

6. Out-of-School Suspension (1 day).
7. Out-of-School Suspension (3 days).
8. Out-of-School Suspension (5 days).
9. Out-of-School Suspension (7 days).

10. Out-of-School Suspension (9 days).
11. Out-of-School Suspension (10 days).
12. Recommendation for involuntary transfer to alternative education program or expulsion.

### **2.05 DAMAGE, DESTRUCTION, THEFT AND EXTORTION**

A student will not cause or attempt to cause damage or steal or attempt to steal the property of another student, any other person, or of the district. The Gravette School District will attempt to recover damages from any student destroying school property. Parents of any minor student under the age of 18 will be liable for damages caused by said minor. No student will obtain or attempt to obtain something of value from another person either by physical force or by threat (illegal acts).

### **2.06 POSSESSION OF HAND-HELD LASER POINTERS**

Laser pointers are not allowed at school or any school function.

### **2.07 SMOKING AND SMOKELESS TOBACCO**

A student may not smoke, have possession or control of any tobacco products or tobacco related substances on district property, including school buses, at any time.

### **2.08 BULLYING**

A student shall not act in such a manner to violate the personal privacy of another student or annoy him/her in an offensive manner. A person commits the offense of bullying if one of the following occurs:

- A. With the purpose of bullying another student, h/she threatens to cause or causes physical injury, property damage, or emotional embarrassment to another person.
- B. If through innuendo or overt action a student causes another student to feel fear, embarrassment, or degradation.
- C. "Cyberbullying" is when a child, preteen or teen is tormented, threatened, harassed, humiliated

#### Discipline Steps\*\*

6. out-of-School Suspension (1 day).

7. In-School Suspension Class (3 days).

8. out-of-School Suspension (3 days).

9. In-School Suspension Class (5 days).

10. out-of-School Suspension (5 days).

11. In-School Suspension Class (10 days).

12. out-of-School Suspension (10 days) and recommendation for involuntary transfer to alternative education program or expulsion.

• Expulsion Committee Meeting – to review the individual's case to ensure all appropriate disciplinary remedies have been utilized before a recommendation is made to the principal.

• The Expulsion Committee is comprised of an Assistant Principal, 3 teachers, and 2 alternate teachers.

• The Expulsion Committee will be appointed by the Principal at the beginning of each school year.

\*\*Failure to comply with the assigned discipline action will result in further action at the next level.

### **CLASS III OFFENSES**

3.01, 3.02, 3.03 are reserved numbers

#### **3.04 – POSSESSING OR USING PROHIBITED SUBSTANCES**

A student who possesses or uses any prohibited substances will be reported to legal authorities and be guilty of a Class III offense.

Penalties are listed following 3.05.

#### **3.05 – POSSESSING DRUG PARAPHERNALIA**

A student will not have possession or control of any type of paraphernalia that could reasonably be assumed to be intended for drug use on district property, including parking lots and school buses. Student will be reported to legal authorities and be guilty of a Class III offense.

Penalties are as follows:

### **PENALTIES FOR 3.04 AND 3.05**

#### **1st Offense**

1. 10 days at home suspension
2. Parent/Administrator conference
3. Referral to legal authorities
4. Suspension may be reduced to 5 days if the following occurs:
  - a. Parents must assign their child to the drug testing pool
  - b. Student must be drug tested and referred to counseling at the parent's expense.

### 2nd Offense

1. 10 days at home suspension
2. Parent/Administrator conference
3. Referral to legal authorities
4. Referred to School Board for 1 semester expulsion
5. May apply for Alternative School at School Board's Discretion

### 3rd Offense

**Suspended pending referral to School Board for expulsion for remainder of the current semester plus the following semester.**

## CLASS IV OFFENSES

### 4.01 – PHYSICAL ABUSE OR ASSAULT BY A STUDENT ON A SCHOOL EMPLOYEE

A student who attacks or attempts to attack any school employee will be recommended for expulsion and will be referred to legal authorities.

### 4.02 – SELLING, ATTEMPTING TO SELL, DISTRIBUTING, OR GIVING TO ANY PERSON ANY PROHIBITED SUBSTANCE

A student who sells, attempts to sell, distribute, or give to any person any prohibited substance as defined in policy 4.24 will be reported to legal authorities and will be recommended for expulsion.

### PENALTY FOR 4.01 AND 4.02

**Suspended pending referral to School Board for expulsion AND referred to legal authorities.**

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### VANDALISM, DAMAGE AND THEFT OF SCHOOL PROPERTY

Our school buildings and equipment cost the taxpayers to construct, purchase and maintain. If you should happen to damage something by accident, you should report it to a teacher or the principal immediately.

Willfully or intentionally damaging, destroying or stealing of school property by students shall not be permitted. All cases of vandalism and theft MAY result in notification of law enforcement officials and formal charges being filed.

**Minimum penalty:** Immediate 1-day after school detention, notification of parents, and repayment for damages. Certain privileges may be withheld such as graduation activities.

**Maximum penalty:** Expulsion

### BREAKING OR ENTERING SCHOOL PROPERTY

If anyone enters by breaking open the doors or windows or other parts of the building, by using a key or pass code that does not belong to them, or by any other means during a time when they are not allowed entrance, that person is guilty of breaking and entering.

A person commits the offense of breaking or entering if he or she breaks or enters into any:

1. Building, structure, or vehicle;
2. Vault, safe, cash register, safety deposit box, or money depository;
3. Money vending machine, or product dispenser;
4. Coin telephone or coin box;
5. Other similar container, apparatus, or equipment.

Breaking or entering is a Class D felony.

**Minimum penalty:** Immediate 3 day suspension, notification of law enforcement officials, notification of parents, and repayment for damages. Certain privileges may be withheld such as graduation activities

**Maximum penalty:** Expulsion

## OTHER OFFENSES

### LOITERING BY SUSPENDED OR EXPELLED STUDENTS

A student provided notification that because of an act of misbehavior he/she is prohibited from being in a school building or on a school campus for a specified period of time will not enter any school building or be present on any school grounds at any time. **Student will be referred to legal authorities.**

### VIOLATION OF PARKING AND DRIVING REGULATIONS

A student using any type of vehicle (bicycle, motorcycle, automobile, truck) as a means of transportation to and from school will not violate the rules and regulations set forth by the principal of the school. Students in grades 9-12 may drive cars and trucks to school, and

these vehicles must be parked in the assigned area on the campus and be registered with the school. Students are prohibited from sitting in parked vehicles during school hours.

- A. Warning-Student /Principal conference
- B. Parent/administrator conference. Driving privileges temporarily suspended for three (3) days.
- C. Suspension of right to drive any vehicle for remainder of school year
- D. Recommendation for expulsion

### **CHEATING ON TESTS**

A student will not cheat on tests nor will a student aid other students in cheating on tests.

- A. Student receives zero on test and parent/teacher/administrator conference
- B. Student receives zero on test and three (3) days in-school-suspension

### **BEHAVIOR NOT COVERED ABOVE**

Gravette School District reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the schools even though such behavior is not specified in preceding written rules.

### **GRIEVANCE - DUE PROCESS**

Students and parents have the right to be immediately informed of alleged violations of standards of behavior as established by Board policy and/or school regulations, and to be informed of appeal procedures.

### **STUDENT COMPLAINTS**

If a student and the parent of a student involved in a disciplinary ruling wish to contest a disciplinary ruling or a condition or circumstance imposed by a teacher or school administrator, the procedure which follows should be used by the person filing the complaint. Normally, complaint is oral; however, any party to a complaint may at any time request that a complaint be made in writing.

1. The complaint must be directed to the person who originally took the action upon which the complaint is based. The person shall reconsider his action and give his decision to the complainant. If the complainant is not satisfied with the decision, the complaint must be directed to the immediate superior of the person who took the original action. If the complaint is directed to a teacher, the immediate supervisor will be the building principal. If the complaint is directed to a principal and involves an academic problem, the immediate superior will be the Superintendent. If the problem involves a disciplinary action, the principal's immediate superior would again be the Superintendent. The superior, or his designee, shall review the original action that was taken and render a decision or suggest a solution which might be mutually satisfactory to all parties. If either party is not satisfied with the decision of the superior, the complaint may be directed to the Superintendent.
3. The Board of Directors delegates to the Superintendent the authority to review the complaint and issue a decision regarding the complaint. In regard to suspension and due process, the decision of the Superintendent of Schools will be final.

Note: Only the Board of Education may expel a student from school on concurrence of the Superintendent with the principal's recommendation and only through due process proceedings. (See Expulsion) The Board of Education may expel a student for the remainder of the semester or for the remainder of the school year or permanently.

### **HEALTH AND SAFETY**

#### **IMMUNIZATIONS**

Arkansas law requires all students entering a school in the state of Arkansas to be properly immunized. Proper immunization consists of:

- 3 doses DPT (Diphtheria/Pertussis/Tetanus) and Polio, with the last dose after the fourth birthday. (Minimum required)
- 2 doses Measles (M, M/R, MMR) after the first birthday and the second must be administered at least 28 days after the first dose. The second dose is required of all students Kindergarten through 12th grade and transfer students.
- 1 dose Rubella (R, M/R, and MMR) must be administered on or after the child's first birthday. This is required of all students Kindergarten through 12th grade and transfer students.
- 1 dose Mumps (M, MMR) must have been administered on or after the child's first birthday. This dose is required of all students Kindergarten through 12th grade and transfer students.
- 3 doses Hepatitis B: these doses are required before completing school year for all Kindergarten, 7th grade and transfer students.
- 1 dose of Varicella (chickenpox) The dose must have been administered on or after the child's 1st birthday. One dose is required for all Kindergarten students. A parent/guardian or physician history of disease may be accepted in lieu of vaccine.

Students who transfer from another school, either within the state or from out of state, will be conditionally admitted. Only a maximum of thirty (30) calendar days will be given for the student to produce documentation of immunization or be suspended from school.

Immunizations exemptions are for religious or medical reasons only and must be filed annually with the state.

#### **MEDICAL PROBLEMS**

It is important for parents to bring to the school's attention any medical problems or allergies a student may have. The nurse can get together with the teacher, and modify activities or excuse the student from activities if necessary.

### **EMERGENCY NUMBERS**

The school must always be informed as to an emergency number in the event a child becomes ill or is injured at school and requires the presence of a parent or guardian. If we cannot reach a parent or designated responsible party, the child has to remain at school and go home on the bus even though he/she is ill.

Should there be an emergency involving an accident and we cannot reach the parent or guardian, the child will be taken to nearest hospital emergency room. The doctor on call will determine emergency treatment. Please remember to notify the school of any change of address or telephone number. **THIS IS VERY IMPORTANT!**

### **EMERGENCY DRILLS**

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted at least annually. Other types of emergency drills may also be conducted. These may include, but are not limited to: Earthquake; Act of terrorism; Chemical spill; Airplane crash.

### **FIRE DRILL**

Junior fire marshals are appointed each year. During the fire drills:

1. Leave the building by a designated route or the nearest exit.
2. March out in an orderly manner.
3. Keep doorways clear.
4. Assemble by classes at least 50 feet from the building until the teacher calls the roll and the signal is given to return to the building.

### **TORNADO ALARMS**

At the beginning of the school year, students will be instructed in the proper procedure to be followed during a tornado alarm.

### **IT IS A PRIVILEGE TO RIDE A SCHOOL BUS, NOT A RIGHT.**

### **BUS STOP & BEHAVIOR GUIDELINES**

1. Students must arrive at least 5 minutes before the expected arrival of the bus.
2. Students must wait off the roadway at least 10 feet.
3. Students must be outside and visible to the bus driver at the bus stop when the bus arrives.
4. Students must not approach the bus until it has come to a complete stop and the driver opens the door.
5. Students that cross the street to board the bus will wait until the bus arrives and stops all traffic to cross the roadway.
6. Students must watch the bus driver and wait until the bus driver gives a signal for the students to cross the roadway to board the bus.
7. Students crossing the street at the bus stop must cross 10 ft. in front of the bus as they get on and off the bus.
8. Students are expected to avoid any horseplay and respect the property of all others while they wait at the bus stop.
9. Students are expected to observe the same behavior at the bus stop as they are expected on any school campus.

### **INCLEMENT WEATHER**

The Transportation Department sends out letters in the fall to notify the parents which roads, in our judgment, are not safe to travel in inclement weather. Students that live in areas that could be considered hazardous in inclement weather should ask the bus driver about a location for pick up and drop off for such occasions. **ON THESE DAYS THE BUS DRIVERS DETERMINE WHICH ROADS ARE SAFE!**

### **BUS PROCEDURES**

Be at the bus stop at the scheduled time. Stand back ten feet from the bus, stop and wait until the door is opened before moving closer to the bus. Do not wait until the bus stops and then expect the driver to wait for you to come out of the house. Do not play on the highway. If you miss the bus, do not hitchhike to school.

Students are to get off the bus in the afternoon at their regular bus stop. Students, who must cross the road after leaving the bus, must go to a point on the shoulder of the road ten feet in front of the bus. They are to cross the highway before the bus leaves and only after the driver has signaled them to do so. If student's homes are on the right side of the road, they should leave the bus and go directly to their driveway so the driver can always see them. **STUDENTS SHOULD NOT STOP AT THE MAILBOX UNTIL THE BUS LEAVES THE AREA.**

Bus related violations will be referred to the principal for disciplinary action. In the event of a serious rules infraction, the Transportation Department Supervisor may suspend the student from riding the bus. This suspension will be referred to the principal for possible further action. If a student has been suspended from a bus, that suspension is in effect for all Gravette School Buses.

## **BUS RULES**

1. All students must obey the driver's directions promptly and politely.
2. No eating, drinking or chewing of gum is allowed on the bus.
3. Students are to stay in their seat and face forward at all times.
4. Students must keep the bus aisle clear at all times of books, bags, feet, legs or anything which may cause someone to trip.
5. Students must use proper boarding and departing procedures.
6. Students may not bring on board balloons, glass, live or dead animals, or any item too large to hold in students lap or fit under the seat in front of the student. (This includes musical instruments.)
7. Students must keep their hands and head inside the bus at all times.
8. Students are not to tamper with safety equipment, or use emergency exits unless instructed to do so by authorized personnel.
9. No loud or distracting noises are allowed, including singing, yelling or screaming.
10. No vandalism to school or personal property is allowed.
11. No rude, vulgar, obscene language or obscene actions are allowed.
12. Students must keep hands, feet, and other objects to themselves at all times.
13. Students are not allowed to spit or throw objects in or out of the bus.
14. No horseplay, scuffling, or fighting is allowed.
15. No ethnic, racial, or derogatory comments towards students or school personnel will be tolerated.
16. An action by a student that is deemed unsafe is prohibited.
17. No student may bring any unsafe or potentially hazardous material on the bus.
18. Students are expected to maintain proper conduct while at designated bus stops.
19. No prescription medications can be carried on the bus unless prior arrangements are made with the school principal.

## **PENALTY**

<b>First Offense</b>	Parent contact by discipline note or telephone
<b>Second Offense</b>	1-day bus suspension and parent contact
<b>Third Offense</b>	3-day bus suspension and parent contact
<b>Fourth Offense</b>	5-day bus suspension and parent contact
<b>Fifth Offense</b>	10 day bus suspension and parent contact
<b>Sixth Offense</b>	BUS SUSPENSION FOR REMAINDER OF SCHOOL YEAR

## **SEVERE RULES VIOLATIONS**

1. No possession of drugs, alcohol, tobacco, and/or related materials is allowed.
2. No possession of weapons, such as guns, knives, razor blades, stun guns, etc. is allowed.
3. No possession of lighters, fireworks, matches, etc.
4. No possession laser lights (pointers) or cameras.
5. Any act that jeopardizes the safety of students in any way while on the school bus.

## **PENALTY**

**First Offense:** 30-day bus suspension and could result in school discipline action.  
**Second Offense:** BUS SUSPENSION FOR THE REMAINDER OF SCHOOL YEAR.

**The school district reserves the right to escalate any penalty based on the severity of the act. In addition, any disciplinary violations, which occur on district school buses, are subject to Gravette school district discipline policy. This policy is outlined in the districts' student discipline policy.**

**BUS SUSPENSIONS ARE FROM ALL BUSES ALL RULES THAT APPLY IN THE CLASSROOM APPLY ON BUSES**

## **ACTIVITIES/ATHLETICS**

### **EXTRACURRICULAR STUDENT INSURANCE**

Any students participating in extracurricular activities and students involved in use of power tools are required to carry student insurance. School insurance is available; however, this insurance is provided only as a supplement and will only cover a small percentage of any medical bills. The school assumes no liability, either for the injury or the subsequent negotiations with the insurance company.

**Parents or guardians that do not want school insurance must sign a waiver indicating that their child is covered by their individual policy.**

### **OVERNIGHT TRIPS**

All overnight trips must follow board policy IFCB.

## **CLASS ORGANIZATION**

### **QUALIFICATIONS OF CLASS OFFICERS**

1. **Must** be able to conduct class meetings.
2. **Must** observe the qualities of a good citizen.
3. **Must** have been enrolled in Gravette School District for a period of one (1) semester.
4. **Must** have at least a 2.00 grade point average with no failing grades.
5. **Must NOT** be assigned to ISS more than once, or he/she will be removed from office.

### **CLASS MEMBERSHIP PRIVILEGES**

Class sponsors and the principal will make the final decisions concerning all class activities.

## **ORGANIZATIONS**

### **STUDENT COUNCIL**

The Student Council is made up of the President, Vice President, Treasurer, Secretary, and Reporter (all elected by the entire student body), the Vice President of each class, and a representative from each class who is a student in "good standing", all of whom must have a 'B' average and have sponsor approval.

### **ANNUAL STAFF**

The Annual Staff is composed of members interviewed and chosen by the annual sponsor.

### **FUTURE BUSINESS LEADERS OF AMERICA**

FBLA is open to all students in grades 9-12 who are interested in a business related career and/or business education courses.

### **FUTURE FARMERS OF AMERICA**

FFA IS OPEN TO ALL STUDENTS WHO ARE TAKING OR WHO HAVE TAKEN VOCATIONAL AGRICULTURE.

All initiation activities must be approved by the Principal.

### **FAMILY AND CONSUMER CLUB OF AMERICA**

FCCLA is open to students in grades 9-12 who are taking or have taken Home Economics for at least one year.

**HOSA** is open to all students who are taking Medical Professions courses.

### **NATIONAL HONOR SOCIETY**

The NHS is the most prestigious honor organization open to high school students. Not only are excellent grades a requirement, but also service to school and community and general citizenship are considered. Membership is gained strictly by faculty nomination and selection.

### **SKILLS USA**

SKILLS USA is open for any student enrolled in a drafting class.

### **PROM**

The location of the prom must be approved in advance by the school board. Only Juniors and Seniors who have paid their class dues, for all years enrolled at GHS, may attend prom with their dates. No students in grades below Freshmen and no one 21 years old or older may attend unless they have special permission from the principal.

### **PROM DRESS CODE**

• With modesty in mind the following recommendations are made:

- \* Dress for girls will not be cut below the bust line.
- \* Dress for girls can be backless as long as it is not cut below the navel.
- \* Midriffs will not be exposed.
- \* Dresses will not have a slit which exceeds mid-thigh.
- \* The dress for boys will be gender appropriate.
- \* Tuxedos for boys are recommended but not required.

As with any recommendations, we will be reasonable in our interpretation, but want you to know that if a student is dressed inappropriately the student **will be sent home.**

### **NO SCHOOL SPONSORED SENIOR TRIP**

Board approved 6/18/2001

### **HOMECOMING**

Football Homecoming is characterized by a parade, including entries from each class, the crowning of a queen, and the football game. Many alumni return for this day.

A Basketball Homecoming is also observed each year. It is characterized by the Homecoming game and the crowning of the queen.

### **FOOTBALL AND BASKETBALL ROYALTY**

The girls must be a GHS student for 9 months prior to being selected to royalty.

The Homecoming queen is selected by the members of the senior high football and basketball teams respectively. The teams will nominate three (3) girls from the ENTIRE Senior Class, whereupon the GHS student body will vote for the nominees and elect a queen. The other two serve as princesses. The Sophomore, Junior, and Senior classes each select two girls to serve as attendants.

A student who has been selected as a Football Queen candidate will not be eligible for a Basketball Queen candidate and vice versa.

### **FIELD TRIPS**

Students who wish to participate on school field trips must be students in good standing. Any student who has more than 4 days of ISS may be excluded from field trips.

### **ACTIVITIES PROGRAM**

GHS is a member of good standing of the Arkansas Activities Association and all activities are governed by state and local rules. The Arkansas Activities Association requires that the following rules be complied with: **Academic Requirements for Competitive Interscholastic Activity Participation**

### **EXTRACURRICULAR ACTIVITIES**

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student's educational experience. At the same time, the Board believes that a student's participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed nine per semester per extracurricular activity (tournaments excepted). Additionally, a student's participation in, and the District's operation of, extracurricular activities shall be subject to the following policy.

#### **Definitions:**

**Extracurricular activities** are defined as: any school sponsored program where students from two or more schools are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, and club activities.

**Academic Courses** are those courses that are identified in the Arkansas Department of Education's Standards for Accreditation of Arkansas Public Schools as one of the 38 course offerings or is a definable course for which class time is scheduled and which can be credited to meet the minimum requirements for graduation and is taught by a teacher required to have State certification in the course, and has been approved by the Arkansas Department of Education. Any of these courses for which concurrent high school credit is earned may be from an institution of higher education recognized by the Arkansas Department of Education. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

### **ACADEMIC REQUIREMENTS: Senior High**

In order to remain eligible for competitive interscholastic activity, a student must have passed four (4) academic courses the previous semester and have earned a minimum grade point average of 2.0 from all academic courses the previous semester.

### **STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM**

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

### **ARKANSAS ACTIVITIES ASSOCIATION**

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities.

## **SPORTSMANSHIP**

Fans are not at a ball game to intimidate or ridicule the other team, its fans, or the officials, but to support and yell for their team and to enjoy watching skill and competition. Sportsmanship is a general way of behaving. Good sportsmanship includes the following:

1. be courteous to all
2. know the rules, abide by and respect the officials' decisions
3. win with character and lose with dignity
4. display appreciation for good performance regardless of the team
5. exercise self control and reflect positively upon yourself, team, and school
6. permit only positive behavior to reflect on your school and its activities.

## **DRUG-FREE LIFE-STYLE**

In order to be considered eligible to participate in competitive interscholastic activities, a student must also submit to the conditions outlined in policy 5.19.1 --Chemical Screening Policy for Secondary students in Extracurricular Activities.

## **5.19.1-- CHEMICAL SCREENING POLICY**

### **PHILOSOPHY**

It is the philosophy of the Gravette School Board that students should be encouraged and supported in their efforts to develop and maintain a drug-free LIFE-STYLE. The Board recognizes that the use of illegal drugs and other substances is a significant health problem for many students resulting in negative effects on behavior, learning, safety, and total development of the individual. The misuse and abuse of illegal drugs and other substances affects academic growth, achievement, safety of others, participation in school activities, and development of related skills. Family, teammates, schoolmates, and others are affected by the misuse and abuse of drugs and other substances. The Board has determined that drug screening will provide an extra degree of protection for all students.

### **PURPOSE**

The purpose of this policy is as follows:

1. Promote the issue of drug awareness and to prevent the illegal use of drugs in the school and society
2. Assist students who desire to resist peer pressure that directs them toward the use of illegal drugs and other substances
3. Assist students who should be referred for assistance or evaluation regarding their use of illegal drugs and other substances.

### **CONSEQUENCES FOR POSITIVE URINE DRUG TEST**

1. The parent and student will be notified of a positive test. The administration will not inform anyone except the parent and the student. The administration will communicate with the parents and counsel with the student.
2. The student will be on probation from AAA sanctioned activities for thirty calendar days. The student will be placed in ISS for their activity period during those thirty calendar days. After thirty calendar days the student may be tested again at his/her own expense and a written copy of the results will be given to the administration and the parents. If the test is negative, probation will be lifted. If the test is positive, the student will not be allowed to continue in any eligible extracurricular activity for a calendar year. To gain eligibility for an extracurricular activity the next year, a student must have a Urine Drug Screening Test. This test must be administered by a testing agency at the student's expense.
3. An exception to the consequences of a positive test may be in the case of steroids, or similar chemicals, that could take more than twenty days to leave a student's system. In this case a written opinion from a physician licensed to practice medicine in Arkansas will be required for the student to remain in any eligible activity. Any cost of obtaining such an opinion shall be at the student's expense.
4. Positive test results shall not be provided to the police or other law enforcement agencies and shall not, in itself, be grounds for disciplinary action against the student other than the process described above.
5. Parents of students who are not involved in any extracurricular activity will be notified if their child has a positive test.
6. If a student's drug test is inconclusive he/she will be retested at the school's expense.

### **RANGE**

All students in grades 7 through 12 must agree to submit to random testing during any year in which they plan on participating in any AAA sanctioned activity. Parents of students not participating in AAA activities may, by written authorization, have their student entered into the testing pool.

### **SELECTION METHOD**

Each month of the school year a minimum of 3% of the students in the testing pool will be selected to be tested for illegal substances. At times, random groups may be selected for testing. The random procedure to select students shall be done by an outside agency. The administration will provide a list of student names and identification numbers to the outside agency. Each student participating in an extracurricular activity and any student entered by his/her parent will be entered into the testing pool.

The administration may determine that reasonable suspicion warrants that a student, who is in the testing pool, be tested at any time. This selection will count towards the 3% to be tested in any one month.

### **RANDOM SELECTION OF GROUPS**

Each activity, i.e. football, track, vocal music, FFA, etc., sanctioned by the Arkansas Activities Association shall be subject to group testing. All the group names shall be written on paper, sealed in separate envelopes and placed in a container. The group(s) to be tested shall be drawn from that container by the superintendent of schools in the company of the special services director.

### **HOW TO LETTER IN A SPORT**

Students participating in Athletics, Band, and Choir may purchase a school jacket at the end of their eighth grade year. No letter may be placed on the jacket if the student has not lettered in one of these activities (see lettering requirements). The school letter must be awarded by the sponsor or coach of the appropriate activity. A letter awarded for junior high teams or groups must display a "Jr" emblem on the letter, these may be placed on the Senior jackets purchased after the eighth grade year. In addition to the letter, students who have lettered may place a gold pin representing their sport or activity and a gold bar representing the number of years they have lettered, on the school letter. The pins and bars are to be awarded only by the coach or sponsor. A student improperly displaying these letters or awards may be subject to disciplinary actions. Any student that quits or is dismissed from the team may not receive a letter.

### **REQUIREMENTS TO LETTER**

#### **BASKETBALL & FOOTBALL**

An athlete must participate in an average of 2 quarters per game

#### **TRACK -**

An athlete must score 1 individual point in a varsity meet. Relay points will be divided between the members of the relay team.

#### **BASEBALL, VOLLEYBALL, & SOFTBALL**

An athlete must play in half of the varsity games.

#### **GOLF**

An athlete must play in half of the meets or in the district meet.

#### **CHEERLEADING**

An athlete must have participated in football and/or basketball, seasons and be a member in good standing without voluntary or involuntary dismissal or disciplinary actions.

#### **CHOIR**

1. Maintain a 92% or above grade point average in choir for the year.
2. Be eligible to participate in contest events by maintaining a 2 point grade point average for the year in all subjects.
3. Participate in all required choir performances. The only excuses are for death in the family or illness requiring doctor supervision.

#### **BAND**

1. Maintain at least a B average during the school year in band.
2. Be a student in good standing with the rest of the system in general.
3. Work on and participate in All-Region tryouts.
4. Work on and participate in Solo-Ensemble contest.

#### **CHEERLEADER SQUAD**

Any student may try out for a cheerleading position providing they have and maintain a 2.0 grade average and have been continually enrolled in this school for one-half of the school year prior to tryouts. All cheerleaders will be selected during the spring by a panel of judges. All tryouts shall be closed to the student body and the public. All cheerleaders must follow their constitution.

#### **TREATMENT OF VISITING TEAMS**

The aim of the entire student body is to welcome visiting teams and to make them and their fans feel as comfortable as though they were in their own school. Our teams are expected to show the same courtesy to their visitors as they expect to be shown when they are visiting another school.

#### **GUIDANCE AND COUNSELING**

A counselor is the person with whom a student should feel free to discuss any problem that may arise. In order to see a counselor about any problem, one should go to the Counseling Center at some time other than class time and fill out a Counselor Request Slip with name and class schedule. The counseling staff is available for parent consultations at any time. Call the counseling office to talk with a counselor or to make an appointment.

Our counselors are in their offices during school hours (7:45 a.m. to 3:30 p.m.) to assist students with class scheduling, curriculum questions, personal problems, etc. Students should schedule appointments with counselors as needed. Students may **NOT** miss a class to see a counselor without taking advance documentation from the counselor to the teacher excusing the student from the class. **Students must sign in and out of the counselor's office so that they will not be considered truant.**

## **COUNSELING SERVICES**

All high school students are required to meet with their CAP counselor to review scholastic achievement, tests, etc., and to plan a future academic program.

Counseling is for:

1. Vocational information
2. Higher education information
3. Testing
4. Listening to grievances or problems
5. Helping in whatever way is needed, if possible

Students may be called in for conferences during the year, but should feel free to call upon their counselor whenever they have need of counseling.

## **LIBRARY POLICY**

All students are entitled to use the library to check out books as long as they observe these rules:

1. No books may be taken from the library without first being checked out.
2. Reference books, such as encyclopedias and dictionaries, are not to be removed from the library.
3. Not more than two books may be checked out at a time to one person.
4. All other books may be retained for two weeks with the privilege of renewal.
5. Fines will be charged for overdue books.
6. All injuries to books beyond reasonable wear, and all losses will be made good by the students.
7. The library will maintain quiet, permitting everyone in the room to work undisturbed.

We encourage you to contact us at anytime regarding your student's grades, welfare, or activities. Please contact the teacher, coach, or sponsor first. If you are not satisfied after meeting with the teacher please contact the person above in the organization chart.

## **GRAVETTE SCHOOL DISTRICT 20 BOARD POLICY, SECTION 4 – STUDENT POLICIES**

### **4.1—RESIDENCE REQUIREMENTS**

*Date Adopted: 3-31-03      Last Revised: 6-21-10      Last Reviewed:*

#### **Definitions —**

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student's parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes. In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District's schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance.

The children or wards of any person who is at least a half-time employee of this district but reside in another district are eligible to enroll in District schools.

Cross Reference: Policy 4.40—HOMELESS STUDENTS

Legal References: A.C.A. § 6-18-202      A.C.A. § 6-18-203

#### **4.2—ENTRANCE REQUIREMENTS**

*Date Adopted: 3-31-03      Last Revised: 6-21-10      Last Reviewed:*

To enroll in a school in the District, the child must be a resident of the District as defined in District policy 4.1—RESIDENCE REQUIREMENTS, meet the criteria outlined in policy 4.40 HOMELESS STUDENTS, be accepted as a transfer student under the provisions of policy 4.4—STUDENT TRANSFERS, or participate under a school choice option and submit the required paperwork as required by the choice option as outlined in policy 4.5—SCHOOL CHOICE.

Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

Prior to the child's admission to a District school:

The parent, guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.

The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:

- a. A birth certificate;
  - b. A statement by the local registrar or a county recorder certifying the child's date of birth;
  - c. An attested baptismal certificate;
  - d. A passport;
  - e. An affidavit of the date and place of birth by the child's parent or guardian;
  - f. Previous school records; or
  - g. United States military identification.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding.
  4. The child shall be age appropriately immunized from poliomyelitis, diphtheria, tetanus, Pertussis, red (rubeola) measles, rubella, and other diseases as designated by the State Board of Health, or have an exemption issued by the Arkansas Department of Health. Proof of immunization shall be by a certificate of a licensed physician or a public health department acknowledging the immunization. Exemptions are also possible on an annual basis for religious reasons from the Arkansas Department of Health. To continue such exemptions, they must be renewed at the beginning of each school year. A child enrolling in a District school and living in a household of a person on active military duty has thirty (30) days to receive his/her initial required immunizations and twelve (12) months to be up to date on the required immunizations for the students' age.

Cross References: 4.1—RESIDENCE REQUIREMENTS 4.4—STUDENT TRANSFERS  
4.5—SCHOOL CHOICE 4.40—HOMELESS STUDENTS

Legal References: A.C.A. § 6-18-201 (c)      A.C.A. § 6-18-207      A.C.A. § 6-18-208  
A.C.A. § 6-18-702      A.C.A. § 6-15-504 (f)      A.C.A. § 9-27-103  
Plyler v Doe 457 US 202,221 (1982)



#### **4.6—HOME SCHOOLING**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

Parents or legal guardians desiring to provide a home school for their children must give written notice to the Superintendent of their intent to do so and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time the parents choose to home school. Notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. By December 15 for parents who decide to start home schooling at the beginning of the spring semester; or
3. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive unexcused absences) and at the beginning of each school year thereafter.

The parents or legal guardians shall deliver written notice in person to the Superintendent the first time such notice is given and the notice must include:

1. The name, date of birth, grade level, and the name and address of the school last attended, if any;
2. The location of the home school;
3. The basic core curriculum to be offered;
4. The proposed schedule of instruction; and
5. The qualifications of the parent-teacher.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information which might indicate the need for special education services.

Legal References: A.C.A. § 6-15-503 and A.C.A. § 6-41-206 8

#### **4.7--ABSENCES**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement. **Excused Absences** Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent or legal guardian stating such reason:

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal. The District reserves the right to require confirmation of the medical documentation through direct communication with the medical personnel responsible for the documentation and if the District is unable to confirm or verify the absence or the reason for the absence, to consider the absence to be unexcused.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by their faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity; or
8. Participation in the election poll workers program for high school students.

It is the Arkansas General Assembly's intention that students having excessive excused absences be given assistance in obtaining credit for their courses.

#### **Unexcused Absences**

Absences not defined above or not having an accompanying note from the parent or legal guardian shall be considered as unexcused absences. Students with four (4) unexcused absences in a course in a semester shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has two (2) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds four (4) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to expulsion or out-of-school suspension shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the code.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

Legal References: A.C.A. § 6-18-209 A.C.A. § 6-18-220 A.C.A. § 6-18-222 (a)(1)(A)(i)  
A.C.A. § 6-18-229 A.C.A. § 6-27-113 A.C.A. § 7-4-116 A.C.A. § 27-16-701

#### **4.8—MAKE-UP WORK**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

Students who miss school due to an excused absence shall be allowed to make up the work they missed during their absence under the following rules:

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up;
2. Teachers are responsible for providing the missed assignments when asked by a returning student, or if a student or parent informs the teacher in advance that there will be an anticipated absence;
3. Students are required to ask for their assignments on their first day back at school or their first class day after their return;
4. Make up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up;
5. Students shall have one class day to make up their work for each class day they are absent;
6. Make up work which is not turned in within the makeup schedule for that assignment shall receive a zero;
7. Students are responsible for turning in their makeup work without the teacher having to ask for it;
8. Students who are absent on the day their makeup work is due must turn in their work the day they return to school whether or not the class for which the work is due meets the day of their return.

Work may not be made up for credit for unexcused absences. Out-of-school suspensions are unexcused absences.

#### **4.9--TARDIES**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

Promptness is an important character trait that District staff is encouraged to model and help develop in our schools' students. At the same time, promptness is the responsibility of each student. Students who are late to class show a disregard for both the teacher and their classmates which compromises potential student achievement. Principals shall establish in each school guidelines that encourage student promptness and provide appropriate consequences when the guidelines are not followed:

#### **4.10—CLOSED CAMPUS**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

All schools in the District shall operate closed campuses. Students are required to stay on campus from their arrival until dismissal at the end of the regular school day. Students may be given permission to leave the campus by a school official and must sign out in the office upon their departure.

#### **4.11—EQUAL EDUCATIONAL OPPORTUNITY**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

No student in the Gravette School District shall, on the grounds of race, color, religion, national origin, sex, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District.

#### **4.12—STUDENT ORGANIZATIONS/EQUAL ACCESS**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria:

1. The meeting is to be voluntary and student initiated;

2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during non-instructional time;
4. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Nonschool persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the well being of students and faculty, and to assure that attendance of students at meetings is voluntary. 11

Fraternities, sororities, and secret societies are forbidden in the District's schools. Membership to student organizations shall not be by a vote of the organization's members, nor be restricted by the student's race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization.

Legal References A.C.A. § 6-5-201 et seq. A.C.A. § 6-21-201 et seq.  
 A.C.A. § 6-21-204 20 U.S.C. 4071 Equal Access Act  
 Board of Education of the Westside Community Schools v. Mergens,  
 496 U.S. 226 (1990) A.C.A. § 6-18-601 et seq.

#### **4.13—PRIVACY OF STUDENTS' RECORDS/DIRECTORY INFORMATION**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

All students' educational records are available for inspection and copying by the parents of any student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll.

The district shall receive written permission from the students' parent, legal guardian, custodial parent or non-custodial parent before releasing educational records to any agency or individual not authorized by law to receive and/or view the educational records without prior parental permission.

For purposes of this policy, the Gravette School District does not distinguish between a custodial and noncustodial parent with respect to gaining access to a student's records. The fact of a person's status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If there exists a court order which directs that a parent not have access to a student or his records, the parent or guardian must present a file-marked copy of such order to the building principal and the Superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student file must be initiated with the building principal, with an appeal available to the Superintendent or his designee. Any appeal above that level will be subject to the procedure set out in federal law and/or regulation.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, directory information about a student may be made available to the public, military recruiters, post secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks, graduation announcements and school authorized websites. —Directory information|| includes, but is not limited 12

to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, classes in which he/she is enrolled, his/her placement on the honor role (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. A student's name when associated with their physical address, e-mail address, telephone number, or photograph will only be displayed on the district or school's web page(s) after receiving the written permission from the student's parent or student if over the age of 18.

The form for objecting to making directory information available is located in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal's office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission.

Cross References: FORM 4.13F – OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION 5.20—DISTRICT WEB SITE  
5.20.1—WEB SITE PRIVACY POLICY FORM 5.20F1—PERMISSION TO DISPLAY PHOTO OF STUDENT ON  
WEB SITE

Legal References: 20 U.S.C. § 1232g

20 U.S.C. § 7908 (NCLB Section 9528) 34 CFR 99.3, 99.7, 99.31, 99.21, 99.22, 99.30, 99.31, 99.32, 99.33, 99.34, 99.35,  
99.36, 99.37, 99.63, 99.64

#### **4.14—STUDENT PUBLICATIONS AND THE DISTRIBUTION OF LITERATURE**

*Date Adopted: 6-16-03*

*Last Revised: 6-21-10*

*Last Reviewed:*

##### **Student Publications**

All publications that are supported financially by the school or by use of school facilities, or are produced in conjunction with a class shall be considered school-sponsored publications. School publications do not provide a forum for public expression. Such publications, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial control of the District's administration whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations:

1. Advertising may be accepted for publications that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorse such things as tobacco, alcohol, or drugs;
2. Publications may be regulated to prohibit writings which are, in the opinion of the appropriate teacher and/or administrator, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences;
3. Publications may be regulated to refuse to publish material which might reasonably be perceived to advocate drug or alcohol use, irresponsible sex, or conduct otherwise inconsistent with the shared values of a civilized social order, or to associate the school with any position other than neutrality on matters of political controversy;
4. Prohibited publications include:
  - a. Those that are obscene as to minors;
  - b. Those that are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials, which are made with knowledge of their falsity or reckless disregard of the truth;
  - c. Those that constitute an unwarranted invasion of privacy as defined by state law;
  - d. Publications that suggest or urge the commission of unlawful acts on the school premises;
  - e. Publications which suggest or urge the violation of lawful school regulations;
  - f. Hate literature that scurrilously attacks ethnic, religious, or racial groups;

**Student Publications on School Web Pages** Student publications that are displayed on school web pages shall follow the same guidelines as listed above, plus they shall:

1. Not contain any non-educational advertisements.  
Additionally, student web publications shall;
2. Adhere to the restrictions regarding use of Directory Information as prescribed in Policy 4.13—PRIVACY OF STUDENTS' RECORDS/DIRECTORY INFORMATION including not using a student's photograph when associated with the student's name unless written permission has been received from the student's parent or student if over the age of 18.
3. State that the views expressed are not necessarily those of the School Board or the employees of the district.

##### **Student Distribution of Nonschool Literature, Publications, and Materials**

A student or group of students who distribute ten (10) or fewer copies of the same nonschool literature, publications, or materials (hereinafter —nonschool materials|| ), shall do so in a time, place, and manner that does not cause a substantial disruption of the orderly education environment. A student or group of students wishing to distribute more than ten (10) copies of nonschool materials shall have the superintendent or his/her designee review their nonschool materials at least three (3) school days in advance of their desired time of dissemination. School authorities shall review the nonschool materials, prior to their distribution and will bar from distribution those nonschool materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that a substantial disruption of the orderly operation of the school or educational environment will likely result from the distribution. Concerns related to any denial of distribution by the principal shall be heard by the superintendent, whose decision shall be final.

**Distribution of Literature** The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of nonschool materials. The regulations shall:

1. Be narrowly drawn to promote orderly administration of school activities by preventing disruption and may not be designed to stifle expression;
2. Be uniformly applied to all forms of nonschool materials;
3. Allow no interference with classes or school activities;
4. Specify times, places, and manner where distribution may and may not occur; and
5. Not inhibit a person's right to accept or reject any literature distributed in accordance with the regulations.

The Superintendent, along with the student publications advisors, shall develop administrative regulations for the implementation of this policy. The regulations shall include definitions of terms and timelines for the review of materials.

Cross Reference: 4.13—PRIVACY OF STUDENTS’ RECORDS/DIRECTORY INFORMATION

Legal References: A.C.A. § 6-18-1202, 1203, & 1204

Tinker v. Des Moines ISD, 393 U.S. 503 (1969)  
Bethel School District No. 403 v. Fraser, 478 U.S. 675 (1986)  
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)

#### **4.15—CONTACT WITH STUDENTS WHILE AT SCHOOL**

*Date Adopted: 6-16-03*                      *Last Revised: 6-21-10*                      *Last Reviewed:*

##### **CONTACT BY PARENTS**

Parents wishing to speak to their children during the school day shall register first with the office.

##### **CONTACT BY NON-CUSTODIAL PARENTS**

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or his/her designee establishing the parent’s custody of the student or legal right of visitation. It shall be the responsibility of the custodial parent to make any court ordered —no contact|| or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting visitation may eat lunch, volunteer in their child’s classroom, or otherwise have contact with their child during school hours and the prior approval of the school’s principal. Such contact is subject to the limitations outlined in Policy 4.16—STUDENT VISITORS, Policy 6.5—VISITORS TO THE SCHOOL, and any other policies that may apply. Unless prior arrangements have been made with the school’s principal, Arkansas law provides that the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school’s property on normal school days during normal hours of school operation.

##### **CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER**

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis identified on student enrollment forms.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an afterhours telephone number.

Cross References:                      4.16 – STUDENT VISITORS                      6.5 – VISITORS TO THE SCHOOLS

Legal References:                      A.C.A. § 6-18-513                      A.C.A. § 12-12-509, 510, and 516 A.C.A. § 9-13-104

#### **4.16—STUDENT VISITORS**

*Date Adopted: 6-16-03*                      *Last Revised: 6-21-10*                      *Last Reviewed:*

The Board strongly believes that the purpose of school is for learning. Social visitors, generally, disrupt the classroom and interfere with learning that should be taking place. Therefore, visiting with students at school is strongly discouraged, unless approved by the principal and scheduled in advance. This includes visits made by former students, friends, and/or relatives of teachers or students. Any visitation to the classroom shall be allowed only with the permission of the school principal and all visitors must first register at the office.

Cross References:                      4.15—CONTACT WITH STUDENTS WHILE AT SCHOOL  
6.5—VISITORS TO THE SCHOOLS

#### **4.17—STUDENT DISCIPLINE**

*Date Adopted: 6-16-03*

*Last Revised: 5-19-08*

*Last Reviewed: 6-21-10*

The Gravette Board of Education has a responsibility to protect the health, safety, and welfare of the District's students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity, or event; going to and from school or a school activity.

The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

The District's personnel policy committee shall review the student discipline policies annually and may recommend changes in the policies to the Gravette School Board. The Board shall approve any changes to student discipline policies.

The District's student discipline policies shall be distributed to each student during the first week of school each year and to new students upon their enrollment. Each student's parent or legal guardian shall sign and return to the school an acknowledgement form documenting that they have received the policies.

It is required by law that the principal or the his/her designee report to the police any incidents where a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision.

Disciplinary consequences may range from a minimum consequence of a warning to a maximum consequence of expulsion from school.

Legal References:

A.C.A. § 6-18-502

A.C.A. § 6-17-113

#### **4.18—PROHIBITED CONDUCT**

*Date Adopted: 6-16-03*

*Last Revised: 6-21-10*

*Last Reviewed:*

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any paging device, beeper, or similar electronic communication devices, cameras, MP 3 players, Ipods, and other portable music devices on the school campus during normal school hours (unless stored in silent mode in the student's locker or vehicle) unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Inappropriate public displays of affection;
10. Cheating, copying, or claiming another person's work to be his/her own;
11. Gambling;
12. Inappropriate student dress;
13. Use of vulgar, profane, or obscene language or gestures;
14. Truancy;
15. Excessive tardiness;
16. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
17. Hazing, or aiding in the hazing of another student;
18. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, —throwing signs|| or other gestures associated with gangs are prohibited;
19. Sexual harassment; and
20. Bullying.

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions.

Legal References: A.C.A. § 6-18-502 A.C.A. § 6-15-1005 A.C.A. § 6-21-609  
A.C.A. § 6-18-506 A.C.A. § 6-18-222 A.C.A. § 6-5-201  
A.C.A. § 6-18-514

Cross-References: Prohibited Conduct #1—Policy # 3.17 Prohibited Conduct #2— Policy # 4.20  
Prohibited Conduct #3— Policy # 4.21, 4.26 Prohibited Conduct #4— Policy # 4.22  
Prohibited Conduct #5— Policy # 4.23 Prohibited Conduct #7—Policy 4.47  
Prohibited Conduct #8— Policy # 4.24 Prohibited Conduct #12—Policy # 4.25  
Prohibited Conduct #13—Policy # 4.21 Prohibited Conduct #14— Policy # 4.7  
Prohibited Conduct #15— Policy # 4.9 Prohibited Conduct #16—Policy # 4.43  
Prohibited Conduct #18—Policy # 4.12 Prohibited Conduct #19—Policy # 4.26  
Prohibited Conduct #20—Policy # 4.27

#### **4.18A – PROHIBITED CONDUCT – VANDALISM, DAMAGE, THEFT, BREAKING OR ENTERING**

*Date Adopted: 7-16-07 Last Revised: Last Reviewed: 6-21-10*

##### **Class IV Offenses**

##### **Vandalism, Damage and Theft of School Property**

*Date Adopted: 7-16-07 Last Revised: Last Reviewed: 6-21-10 18*

Our school buildings and equipment cost the taxpayers to construct, purchase and maintain. If you should happen to damage something by accident, you should report it to a teacher or the principal immediately.

Willfully or intentionally damaging, destroying, or stealing of school property by students shall not be permitted. All cases of vandalism and theft MAY result in notification of law enforcement officials.

**Minimum penalty:** Immediate 1-day after school detention, notification of parents, and repayment for damages. Certain privileges may be withheld such as graduation activities.

**Maximum penalty:** Expulsion

##### **Breaking or Entering School Property**

*Date Adopted: 7-16-07 Last Revised: Last Reviewed: 6-21-10*

If anyone enters by breaking open the doors or windows or other parts of the building, by using a key or pass code that does not belong to them, or by any other means during a time when they are not allowed entrance, that person is guilty of breaking and entering.

A person commits the offense of breaking and entering if he or she breaks or enters into any:

- Building, structure, or vehicle;
- Vault, safe, cash register, safety deposit box, or money depository;
- Money vending machine, or product dispenser;
- Coin telephone or coin box;
- Other similar container, apparatus, or equipment.

Breaking or entering is a Class D felony.

**Minimum penalty:** Immediate 3-day suspension, notification of law enforcement officials, notification of parent, and repayment for damages. Certain privileges may be withheld such as graduation activities.

**Maximum penalty:** Expulsion

#### **4.19—CONDUCT TO AND FROM SCHOOL AND TRANSPORTATION ELIGIBILITY**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The preceding paragraph also applies to student conduct while on school buses. Students shall be instructed in safe riding practices. The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's transportation privileges.

Transporting students to and from school who have lost their transportation privileges shall become the responsibility of the student's parent or legal guardian.

Students are eligible to receive district bus transportation if they meet the following requirements:

1. Must live within the boundaries of the Gravette School District
2. Attend public school in kindergarten through twelfth grades

Legal References: A.C.A. § 6-19-119 (b) Ark. Division of Academic Facilities and Transportation Rules Governing Maintenance and Operations of Ark. Public School Buses and Physical Examinations of School Bus Drivers 4.0

#### **4.20—DISRUPTION OF SCHOOL**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

Legal Reference: A.C.A. § 6-18-511

#### **4.21—STUDENT ASSAULT OR BATTERY**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

Legal Reference: A.C.A. § 6-17-106 (a) 20

#### **4.22—WEAPONS AND DANGEROUS INSTRUMENTS**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event.

A weapon is defined as any knife, gun, pistol, revolver, shotgun, BB gun, rifle, pellet gun, razor, ice pick, dirk, box cutter, numchucks, pepper spray or other noxious spray, explosive, or any other instrument or substance capable of causing bodily harm.

Possession means having a weapon, as defined in this policy, on the student's body or in an area under his/her control. If, prior to any questioning or search by any school personnel, a student discovers that he/she has accidentally brought a weapon or firearm to school including a weapon that is in a vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon or firearm. The weapon or firearm shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

**Except as permitted in this policy, students found to be in possession on the school campus of a weapon or firearm shall be recommended for expulsion for a period of not less than one year.** The School Board shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon or firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapon or firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon or firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

A firearm brought inadvertently to school by a student shall be grounds for disciplinary action against the student, but the School Board may consider the “inadvertent circumstances” of the incident in determining the student’s discipline. The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

Cross Reference: 4.31—EXPULSION

Legal References: A.C.A. § 6-18-502 (c) (2)(A)(B) A.C.A. § 6-18-507 (e) (1)(2)  
A.C.A. § 6-21-608 A.C.A. § 5-73-119(e)(8)(9)(10) 20 USCS § 7151 21  
US Department of Education Guidance Concerning State and Local Responsibilities Under the Gun-Free

Schools Act

#### **4.23—TOBACCO AND TOBACCO PRODUCTS**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any property owned or leased by a District school, including school buses, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.

With the exception of recognized tobacco cessation products, this policy’s prohibition includes any tobacco or nicotine delivery system or product.

Legal Reference: A.C.A. § 6-21-609

#### **4.24—DRUGS AND ALCOHOL**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools.

Therefore, no student in the Gravette School District shall possess, attempt to possess, consume, use, distribute, sell, attempt to sell, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who; is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; is en route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any beverage containing alcohol or intoxicant of any kind, inhalants that alter a student’s ability to act, think, or respond, LSD, or any other hallucinogenic drug, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, barbiturates, steroids, —designer drugs,|| look-alike drugs, any over-the-counter or prescription drugs not in accordance with the recommended dosage; or any other controlled substance.

Selling, distributing, or attempting to sell or distribute, or using over-the-counter or prescription drugs not in accordance with the recommended dosage is prohibited.

#### **Class III Offenses**

##### **3.04—Possessing or Using Prohibited Substances**

A student who possesses or uses any prohibited substances will be reported to legal authorities and be guilty of a Class III offense. Penalties are listed following Policy 3.05—POSSESSING DRUG PARAPHERNALIA.

##### **3.05—Possessing Drug Paraphernalia**

A student will not have possession or control of any type of paraphernalia that could reasonably be assumed to be intended for drug use on district property, including parking lots and school buses. Student will be reported to legal authorities and be guilty of a Class III offense. Penalties are as follows:

**PENALTIES FOR 3.04 AND 3.05**

**1ST Offense**

1. 10 days at home suspension
2. Parent/Administrator conference
3. Referral to legal authorities
4. Suspension may be reduced to 5 days if the following occurs:
  - a. Parents must assign their child to the drug testing pool
  - b. Student must be drug tested and referred to counseling at the parent's expense

**2nd Offense**

1. 10 days at home suspension
2. Parent/Administrator conference
3. Referral to legal authorities
4. Referred to School Board for 1 semester expulsion
5. May apply for Alternative School at School Board's discretion

**3rd Offense**

Suspended pending referral to School Board for expulsion for remainder of the current semester plus the following semester

**Class IV Offenses**

**4.01—Physical Abuse or Assault by a Student on a School Employee**

A student who attacks or attempts to attack any school employee will be recommended for expulsion and will be referred to legal authorities.

**4.02—Selling, Attempting to Sell, Distributing, or Giving to Any Person Any Prohibited Substance**

A student who sells, attempts to sell, distribute, or give to any person any prohibited substance as defined in Policy 4.24A—DRUGS AND ALCOHOL will be reported to legal authorities and will be recommended for expulsion.

**Penalty for 4.01 and 4.02**

**Suspended pending referral to School Board for expulsion AND referred to legal authorities.**

**4.25—STUDENT DRESS AND GROOMING**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

The Gravette Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, unsafe, could cause property damage, or are offensive to common standards of decency. The Superintendent shall establish student dress codes for the District's schools, to be included in the student handbook, and are consistent with the above criteria.

**4.26—GANGS AND GANG ACTIVITY**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10 23*

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur causing fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions. The following actions are prohibited by students on school property or at school functions:

The following actions are prohibited by students on school property or at school functions:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.

Students arrested for gang related activities occurring off school grounds shall be subject to the same disciplinary actions as if they had occurred on school grounds.

Legal References: A.C.A. § 6-15-1005(b)(2) A.C.A. § 5-74-201

**.27—STUDENT SEXUAL HARASSMENT**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

The Gravette School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

Believing that prevention is the best policy, the District will periodically inform students and employees about the nature of sexual harassment, the procedures for registering a complaint, and the possible redress that is available. The information will stress that the district does not tolerate sexual harassment and that students can report inappropriate behavior of a sexual nature without fear of adverse consequences. The information will take into account and be appropriate to the age of the students.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from, an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the student self-identifies as homosexual; and spreading rumors related to a person's alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believes their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will assist them in the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Legal References: Title IX of the Education Amendments of 1972, 20 USC 1681, et seq. A.C.A. § 6-15-1005 (b) (1)

#### **4.28—LASER POINTERS**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

Legal References:      A.C.A. § 6-18-512      A.C.A. § 5-60-122 25

#### **4.29—COMPUTER USE POLICY**

*Date Adopted: 6-16-03      Last Revised: 9-21-09      Last Reviewed: 6-21-10*

The Gravette School District makes computers and/or computer Internet access available to students, to permit students to perform research and to allow students to learn how to use computer technology. Use of district computers is for educational and/or instructional purposes only. It is the policy of this school district to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors. No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the computer use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Student use of computers shall only be as directed or assigned by staff or teachers; students are advised that they enjoy no expectation of privacy in any aspect of their computer use, including email, and that monitoring of student computer use is continuous. Students must not

disable or bypass security procedures, compromise, attempt to compromise, or defeat the district's technology network security or Internet filtering software, alter data without authorization, or disclose passwords to other students. Students who misuse district-owned computers or Internet access in any way, including using computers except as directed or assigned by staff or teachers, using computers to violate any other policy or contrary to the computer use agreement, attempting to defeat or bypass Internet filtering software, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, as specified in the student handbook and/or computer use agreement.

In an effort to help protect student welfare when they navigate the Internet, the district will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Legal References: 20 USC 6801 et seq. (Children's Internet Protection Act; PL 106-554) A.C.A. § 6-21-107 A.C.A. § 6-21-111

#### **4.29A—STUDENT INTERNET SAFETY**

*Date Adopted: 9-21-09      Last Revised:      Last Reviewed: 6-21-10*

The Board of Education is committed to optimizing student learning and teaching through the use of District computers to maintaining the safety of the District's computer network for children to access the Internet and World Wide Web. Towards this end, the Board has developed this policy in consultation with District staff and the members of the Gravette School Community after holding a public hearing (as required by law) at which the proposed Policy was presented for the community's consideration and comments. This policy applies to all District computers with Internet access.

Although the Board recognizes that the District cannot guarantee that Internet filtering technology will block all information and/or images which may be harmful to minors, the Board directs the Superintendent to procure and implement the use of technology protection measures that filter Internet access from visual depictions that are harmful to minors, as defined in the Children's Internet Protection Act.

The District's technology director shall develop and implement procedures that provide for the safety and security of students using electronic mail and other forms of direct electronic communications, thereby, restricting access to materials that are harmful to minors.

In addition, the Board prohibits the unauthorized disclosure, use and dissemination of personal information regarding students; unauthorized online access by students, including hacking and other unlawful activities; and access by students to inappropriate matter on the Internet or World Wide Web. The Superintendent or his or her designee shall establish and implement procedures that enforce these restrictions.

The District's technology director and/or designated staff working under his/her directions, shall examine all District computer network activities to ensure compliance with this policy and accompanying regulations.

In an effort to protect the student welfare when they navigate the Internet, the District will work to educate students about appropriate behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response. The media specialists in each building shall be responsible for ensuring that students receive training regarding the requirements set forth in this policy and the accompanying regulations.

All students that use the District's computer network, including access to the Internet and World Wide Web, must understand that use is a privilege, not a right, and that any such use entails responsibility. Students must comply with the requirements of this policy and accompanying regulations, in addition to generally accepted rules of network etiquette, and the Student Internet Use Agreement. Failure to comply may result in disciplinary action including, but not limited to, the revocation of computer access privileges.

#### **4.30—SUSPENSION FROM SCHOOL**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

Students not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school-sponsored function, activity, or event; going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts;
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s), legal guardian(s), or to the student if age 18 or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), or to the student if age 18 or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable. It is the parents' or legal guardians' responsibility to provide current contact information to the district which the school shall use to immediately notify the parent or legal guardian upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority.

- A primary call number
- The contact may be by voice, voice mail, or text message
- An email address
- A regular first class letter to the last known mailing address

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

Out-of-school suspensions shall be treated as unexcused absences and during the period of suspension students shall not be permitted on campus except to attend a student/parent/administrator conference.

In-school suspension shall be treated as if the student was present at school. The student shall not attend any school-sponsored activities during the imposed suspension nor shall the student participate in any school-sponsored activities.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

Legal References: A.C.A. § 6-18-507 *Goss v Lopez*, 419 U.S. 565 (1975)

#### **4.31—EXPULSION**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

The Board of Education may expel a student for a period not longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct deemed to be of such gravity that suspension would be inappropriate, or where the student's continued attendance at school would disrupt the orderly learning environment or would pose an unreasonable danger to the welfare of other students or staff.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District's records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, or student if age 18 or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses, that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by Policy 4.22—WEAPONS AND DANGEROUS INSTRUMENTS, the Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm or other weapon prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-

by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

Cross Reference: Policy 4.22—WEAPONS AND DANGEROUS INSTRUMENTS

Legal Reference: A.C.A. § 6-18-507 29

#### **4.32—SEARCH, SEIZURE AND INTERROGATIONS**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a —72-hour hold|| without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant. If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an afterhour's telephone number.

Legal References: A.C.A. § 6-18-513 A.C.A. § 12-12-509, 510, and 516 A.C.A. § 9-13-104 30

#### **4.33—STUDENTS' VEHICLES**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

A student, who has presented a valid driver's license and proof of insurance to the appropriate office personnel, may drive his/her vehicle to school. Vehicles driven to school shall be parked in the area designated for student parking.

Students are not permitted to loiter in parking areas and are not to return to their vehicles for any reason unless given permission to do so by school personnel.

It is understood that there is no expectation of privacy in vehicles in parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle. Any student parking a vehicle on campus is granting permission for school or law enforcement authorities to search that vehicle.

#### **4.34—COMMUNICABLE DISEASES AND PARASITES**

*Date Adopted: 6-16-03      Last Revised:      Last Reviewed: 6-21-10*

Students with communicable diseases or with parasites shall demonstrate respect for other students by not attending school while they are contagious. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

The parents or legal guardians of students found to have live lice or nits will be asked to pick their child up at school. The parents or legal guardians will be given information concerning the eradication and control of head lice. Before students may be readmitted following an absence due to head lice, the school nurse or designee shall examine the student to make sure they are free of any lice or nits.

Each school may conduct screenings of students for head lice as needed. The screenings shall be conducted in a manner that respects the confidentiality of each student.

#### **4.35—STUDENT MEDICATIONS**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy.

Unless authorized to self-administer, students are not allowed to carry any medications while at school. The parent or legal guardian shall bring the student's medication to the nurse, or in the absence of the nurse, to the principal's office. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. Medications, including those for self-medication, must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Students who have written permission from their parent or guardian and a licensed health care practitioner to self-administer either an asthma inhaler or auto-injectable epinephrine, or both and who have a current consent form on file shall be allowed to carry and self-administer such medication while in school, at an on-site school sponsored activity, while traveling to or from school, or at an off-site school sponsored activity. Students are prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry an asthma inhaler or auto-injectable epinephrine, or both does not require him/her to have such on his/her person. The parent or guardian of a student who chooses to not carry an asthma inhaler or auto-injectable epinephrine, or both on his/her person shall provide the school with the appropriate medication which shall be immediately available to the student in an emergency.

Nonprescription medications may be given to students upon the decision of the principal or the nurse or their designee(s). Such medications must be in the original container, clearly labeled and accompanied by a written authorization form signed by the parents or legal guardians that includes the student's name, the name of the medication, the dosage, and instructions for the administration of the medication (including times). The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be destroyed by the nurse with a witness present.

Legal References: Ark. State Board of Nursing: School Nurse Roles and Responsibilities A.C.A. § 6-18-707

#### **4.36—STUDENT ILLNESS/ACCIDENT**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school. Students who are eighteen (18) years of age or older are considered to be legal adults, and as such have the right to check themselves out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

#### **4.37—EMERGENCY DRILLS**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than four (4) times per year with at least one each in the months of September, October, January, and February. Students, who ride school buses, shall also participate in emergency evacuation drills at least twice each school year. Other types of emergency drills may also be conducted. These may include, but are not limited to:

1. Earthquake;

2. Act of terrorism;
3. Chemical spill;
4. Airplane crash.

Legal References: A.C.A. § 12-13-109 A.C.A. § 6-10-121 Ark. Division of Academic Facilities and Transportation Rules Governing Maintenance and Operations of Ark. Public School Buses and Physical Examinations of School Bus Drivers 4.03.1

#### **4.38—PERMANENT RECORDS**

*Date Adopted: 6-16-03      Last Revised: 6-21-10      Last Reviewed:*

Permanent school records, as required by the Arkansas Department of Education, shall be maintained for each student enrolled in the District until the student receives a high school diploma or its equivalent or is beyond the age of compulsory school attendance. A copy of the student's permanent record shall be provided to the receiving school district upon the transfer of the student to another district within ten (10) school days after the date a request from the receiving school district is received. Districts will need to retain the records of graduates indefinitely due to the potential for future need of them records by students for college admissions, security clearances, background checks, etc. Districts cannot refuse to provide the records to receiving schools due to a student owing money to the district.

Legal References: A.C.A. § 6-18-901 ADE Rule Student Permanent Records

#### **4.39—CORPORAL PUNISHMENT**

*Date Adopted: 6-16-03      Last Revised:                      Last Reviewed: 6-21-10*

The Gravette School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or his/her designated staff members who are required to have a state-issued certificate as a condition of their employment. Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges. All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, and shall be administered in the presence of another certified staff member as a witness, shall not be excessive, or administered with malice.

Legal Reference: A.C.A. § 6-18-505 (c) (1) 33

#### **4.40—HOMELESS STUDENTS**

*Date Adopted: 3-31-03      Last Revised: 6-21-10      Last Reviewed:*

The Gravette School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for homeless children and youth whose responsibilities shall include coordinating with the state educational liaison for homeless children and youth to ensure that homeless children are not stigmatized or segregated on the basis of their status as homeless and such other duties as are prescribed by law and this policy.

Notwithstanding Policy 4.1—RESIDENCE REQUIREMENTS, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1—RESIDENCE REQUIREMENTS or 4.2—ENTRANCE REQUIREMENTS, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. It is the responsibility of the District's local educational liaison for homeless children and youth to carry out the dispute resolution process.

The District shall act, according to the best interests of a homeless child and to the extent feasible do one of the following (for the purposes of this policy —school of origin|| means the school the child attended when permanently housed or the school in which the child was last enrolled):

1. Continue educating the child who becomes homeless between academic years or during an academic year in their school of origin for the duration of their homelessness;
2. Continue educating the child in his/her school of origin who becomes permanently housed during an academic year for the remainder of the academic year; or
3. Enroll the homeless child in the school appropriate for the attendance zone where the child lives.

If the District elects to enroll a homeless child in a school other than their school of origin and such action is against the wishes of the child's parent or guardian, the District shall provide the parent or guardian with a written explanation of their reason for so doing which shall include a statement of the parent/guardian's right to appeal.

In any instance where the child is unaccompanied by a parent or guardian, the District's local educational liaison for homeless children and youth shall assist the child in determining his/her place of enrollment. The Liaison shall provide the child with a notice of his/her right to appeal the enrollment decision.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the Liaison), to and from the child's school of origin.

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and:

- (a) are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
- (b) have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- (c) are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and includes
- (d) migratory children who are living in circumstances described in clauses (a) through (c).

Legal References: 42 U.S.C. § 11431 et seq. 42 U.S.C. § 11431 (2) 42 U.S.C. § 11432 (g)(1)(H)(I)  
 42 U.S.C. § 11432 (g)(1)(J)(i), (ii), (iii), (iii)(I), (iii)(II) 42 U.S.C. § 11432 (g)(3)(A), (A)(i), (A)(i)(I),  
 (A)(i)(II), (A)(ii) 42 U.S.C. § 11432 (g)(3)(B)(i), (ii), (iii) 42 U.S.C. § 11432  
 (g)(3)(C)(i), (ii), (iii)  
 42 U.S.C. § 11432 (g)(3)(E)(i), (ii), (iii) 42 U.S.C. § 11432 (g)(3)(G)  
 42 U.S.C. § 11432 (g)(4) (A), (B), (C), (D), (E)  
 42 U.S.C. § 11434a

**4.41—PHYSICAL EXAMINATIONS OR SCREENINGS**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

The Gravette School District may provide from time to time for the administration of physical exams or screenings of its students. The intent of the exams or screenings shall be to detect contagious or infectious diseases or defects in hearing, vision, or other elements of health that would adversely affect the student’s ability to achieve to his/her full potential. The district shall notify parents, at least annually, of the specific or approximate dates of any non-emergency, invasive physical examination or screening that is:

1. required as a condition of attendance;
2. administered by the school and scheduled by the school in advance; and
3. not necessary to protect the immediate health and safety of the student, or of other students.

For the purposes of this policy, —Invasive Physical Examination|| is defined as any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 4.41F or by providing certification from a physician that he/she has recently examined the student.

A student may be required to pass a physical exam before being allowed to participate in certain extracurricular activities to help ensure they are physically capable of withstanding the rigors of the activity. It is understood that students who refuse to take such an exam will not be allowed to participate in the desired activity.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

Legal References: A.C.A. § 6-18-701 (b), (c), (f) 20 USC § 1232h (c) [NCLB Act of 2001, Part F, Section 1061 (c) (1)(D), (2)(A)(i)(ii)(B)(C)(iii)(I)(II)(III), (4)(B)(ii), (5)(B), (6)(B)(C)]

**4.42—STUDENT HANDBOOK**

*Date Adopted: 6-16-03 Last Revised: 6-21-10 Last Reviewed:*

It shall be the policy of the Gravette School District that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district. In the event that there is a conflict between the student handbook and a general board policy or policies, the more recently adopted language will be considered binding and controlling on the matter provided the parent(s) of the student, or the student if 18 years of age or older have acknowledged receipt of the controlling language.

**4.42A—COMPLAINTS AND GRIEVANCES**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

If a student and/or the parent of a student involved in a disciplinary ruling has a complaint or grievance, the person should observe procedures for filing complaints that are outlined in the student handbook of the particular school that student attends.

**4.42B—STUDENT INSURANCE PROGRAM**

*Date Adopted: 6-16-03 Last Revised: Last Reviewed: 6-21-10*

The Gravette School District annually selects an insurance program that provides supplemental medical expense reimbursement in the event that a student is injured while at school or participating in a school sponsored activity. This policy pays only after the benefits from the injured student’s private insurance provider are exhausted. In the event that a student does not have private insurance coverage, a

minimal payment is made by the school districts' insurer. The student and/or parent is responsible for acquiring and filing timely any and all claims. Claim forms are available in the Superintendent's office.

#### **4.43--BULLYING**

*Date Adopted: 2-16-04      Last Revised: 1-15-07      Last Reviewed:*

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or grounds; off school grounds at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

#### **Definitions:**

**Bullying** means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

**Electronic act** means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

**Harassment** means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

**Substantial disruption** means without limitation that any one or more of the following occur as a result of the bullying:  
Necessary cessation of instruction or educational activities;

Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;

Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or

Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Examples of "Bullying" may include but are not limited to a pattern of behavior involving one or more of the following:

1. Sarcastic "compliments" about another student's personal appearance,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as —fronting or —chesting a person,
5. Demeaning humor relating to a student's race, gender, ethnicity or personal characteristics,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings, and/or
10. Threats of harm to student(s), possessions, or others.
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying.
12. Teasing or name-calling based on the belief or perception that an individual is not conforming to expected gender roles (Example: "Slut") or conduct or is homosexual, regardless of whether the student self-identifies as homosexual. (Examples: "You are so gay." "Fag" "Queer")

Students are encouraged to report behavior they consider to be bullying; including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may

submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

Copies of this policy shall be available upon request.

Legal Reference: A.C.A. § 6-18-514

#### **4.44—ATTENDANCE REQUIREMENTS FOR STUDENTS IN GRADES 9-12**

*Date Adopted: 6-21-10      Last Revised:      Last Reviewed:*

Students in grades nine through twelve (9-12) are required to schedule and attend at least 350 minutes of regularly scheduled class time daily. Part of this requirement may be met by students taking post-secondary courses. Eligible students' enrollment and attendance at a post-secondary institution shall count toward the required weekly time of school attendance. Each credit hour shall count as three (3) hours of attendance time. This means a three (3) hour course shall count as nine (9) hours of the weekly required time of attendance.

**Study Halls** Students may be assigned to no more than one (1) class period each day for a study hall that the student shall be required to attend and participate in for the full period. Such study halls are to be used for the purposes of self-study or for organized tutoring which is to take place in the school building.

#### **Extracurricular Classes**

Students may be assigned to no more than one (1) class period each day for organized and scheduled student extracurricular classes that the student shall be required to attend and participate in for the full class period. Extracurricular classes related to a seasonal activity shall meet for an entire semester whether or not the season ends prior to the end of the semester. Students must attend and participate in the class for the entire semester in order to receive credit for the course. For the purpose of this policy, extracurricular classes is defined as school sponsored activities which are not an Arkansas Department of Education approved course counting toward graduation requirements or classes that have not been approved by the Arkansas Department of Education for academic credit. Such classes may include special interest, fine arts, technical, scholastic, intramural, and interscholastic opportunities.

**Course Enrollment Outside of District** Enrollment and attendance in vocational-educational training courses, college courses, school work programs, and other department-sanctioned educational programs may be used to satisfy the student attendance requirement even if the programs are not located at the public schools. Attendance in such alternative programs must be pre-approved by the school's administration. The district shall strive to assign students who have been dropped from a course of study or removed from a school work program job during the semester into another placement or course of study. In the instances where a subsequent placement is unable to be made, the district may grant a waiver for the student for the duration of the semester in which the placement is unable to be made.

In rare instances, students may be granted waivers from the mandatory attendance requirement if they would experience proven financial hardships if required to attend a full day of school. For the purpose of this policy, proven financial hardships is defined as harm or suffering caused by a student's inability to obtain or provide basic life necessities of food, clothing, and shelter for the student or the student's family. The superintendent shall have the authority to grant such a waiver, on a case-by-case basis, only when convinced the student meets the definition of proven financial hardships.

In any instance where a provision of a student's Individual Education Plan (IEP) conflicts with a portion(s) of this policy, the IEP shall prevail.

Legal References: A.C.A. § 6-18-210, 211

Arkansas Department of Education Rules Governing the Mandatory Attendance Requirements for Students in Grades Nine through Twelve

#### **4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2010-11, 2011-12, AND 2012-2013**

*Date Adopted: 11-15-04      Last Revised: 6-21-10      Last Reviewed:*

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one

of the forms and return it to the school so it can be placed in the students' permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement that they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum **providing** they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The Superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

The first year of this policy's implementation all employees required to be certified as a condition of their employment shall receive training regarding this policy so that they will be able to help successfully implement it. In subsequent years, administrators, or their designees, shall train newly hired employees, required to be certified as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

### **GRADUATION REQUIREMENTS**

The number of units students must earn in grades nine through twelve (9-12) to be eligible for high school graduation is to be earned from the following categories. A minimum of 24 units is required for graduation for student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Unless exempted by a student's IEP, all students must successfully pass all end-of-course assessments they are required to take or meet the remediation required for the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.

### **SMART CORE: Sixteen (16) units**

**Gravette High School requires that a math course be taken each year including the 12th grade year.**

English: four (4) units (years) – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years) (all students under Smart Core must take a mathematics course in grade 11 and 12 and complete Algebra II.)

Algebra I or Algebra I-A & I-B which may be taken in grades 7-8 or 8-9

Geometry or Investigating Geometry or Geometry A & B which may be taken in grades 8-9 or 9-10

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

Algebra II

Choice of: Transitions to College Math, Pre-Calculus, Calculus, Trigonometry, Statistics, Computer Math, Algebra III, or an Advanced Placement math

(Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: three (3) units (years) with lab experience chosen from

Physical Science

Biology or Applied Biology/Chemistry

Chemistry

Physics or Principles of Technology I & II or PIC Physics

Social Studies: three (3) units (years)

Civics or Civics/American Government

World History

American History

Beginning with the Class of 2014, must have one half (1/2) unit of economics and one half (1/2) unit of Civics

Physical Education: one-half (1/2) unit (1/2 year)

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

Fine Arts: one-half (1/2) unit (1/2 year)

Two Elective Credits

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Smart Core, career focus and elective units must total at least twenty-four (24) units to graduate. Additionally, the district requires 2 additional units for a total of 24 units to graduate which may be taken from any electives offered by the district.

**CORE: Sixteen (16) units**

English: four (4) units (years) – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years)

Algebra or its equivalent\* - 1 unit

Geometry or its equivalent\* - 1 unit

All math units must build on the base of algebra and geometry knowledge and skills.

(Comparable concurrent credit college courses may be substituted where applicable)

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units (years)

at least one (1) unit of biology or its equivalent

one (1) unit of a physical science

Social Studies: three (3) units (years)

Civics or government, one-half (1/2) unit

World history, one (1) unit

U.S. history, one (1) unit

Beginning with the Class of 2014, must have one half (1/2) unit of economics and one half (1/2) unit of Civics

Physical Education: one-half (1/2) unit (1/2 year)

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

Fine Arts: one-half (1/2) unit (1/2 year)

Two Elective Credits

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-four (24) units to graduate.

Cross Reference: Policy 5.16- GRADUATION REQUIREMENTS

Legal References: Standards of Accreditation 9.03 – 9.03.1.9, 14.03. ADE Guidelines for the Development of Smart Core Curriculum

Policy Smart Core Informed Consent Form

#### **4.45.1—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2013-14 AND ALL CLASSES THEREAFTER**

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students' permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

The first year of this policy's implementation all employees required to be certified as a condition of their employment shall receive training regarding this policy so that they will be able to help successfully implement it. In subsequent years, administrators, or their designees, shall train newly hired employees, required to be certified as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

#### **GRADUATION REQUIREMENTS**

The number of units students must earn in grades nine through twelve (9-12) to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Unless exempted by a student's IEP, all students must successfully pass all end-of-course (EOC) assessments they are required to take or meet the remediation required for the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.

#### **SMART CORE: Sixteen (16) units**

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years) (all students under Smart Core must take a mathematics course in grade 11 and 12 and complete Algebra II.)

- Algebra I or Algebra I-A & I-B which may be taken in grades 7-8 or 8-9
- Geometry or Investigating Geometry or Geometry A & B which may be taken in grades 8-9 or 9-10

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.

- Algebra II
- Choice of: Transitions to College Math, Pre-Calculus, Calculus, Trigonometry, Statistics, Computer Math, Algebra III, or an Advanced Placement math

(Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: three (3) units (years) with lab experience chosen from

- Physical Science
- Biology or Applied Biology/Chemistry
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics

Social Studies: three (3) units (years)

- Civics one-half (1/2) unit (1/2 year)
- World History - one unit (year)
- U. S. History - one unit (year)

Physical Education: one-half (1/2) unit (1/2 year)

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

**Economics** – one half (1/2) unit (1/2 year) – dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit (1/2 year)

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Smart Core and career focus units must total at least twenty-two (22) units to graduate.

Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

**CORE: Sixteen (16) units**

English: four (4) units (years) – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years)

- Algebra or its equivalent\* - 1 unit (year)
  - Geometry or its equivalent\* - 1 unit (year)
  - All math units must build on the base of algebra and geometry knowledge and skills.
  - (Comparable concurrent credit college courses may be substituted where applicable)
- \*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit (years) requirement.

Science: three (3) units (years)

- at least one (1) unit (year) of biology or its equivalent
- one (1) unit (year) of a physical science

Social Studies: three (3) units (years)

- Civics one-half (1/2) unit (1/2 year)
- World history, one (1) unit (1 year)
- U.S. history, one (1) unit (1 year)

Physical Education: one-half (1/2) unit (1/2 year)

Note: While one-half (1/2) unit (year) is required for graduation, no more than one (1) unit (year) may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

**Economics** – one half (1/2) unit (1/2 year) – dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit (1/2 year)

#### **CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

Cross References: Policy 5.16.1—GRADUATION REQUIREMENTS  
5.11—PROMOTION/RETENTION/COURSE CREDIT FOR K-12 SCHOOLS  
5.12—PROMOTION/RETENTION/COURSE CREDIT FOR K-12 SCHOOLS

Legal References:

Standards of Accreditation 9.03 – 9.03.1.9, 14.02  
ADE Guidelines for the Development of Smart Core Curriculum Policy  
Smart Core Informed Consent Form Beginning 2014  
Smart Core Waiver Form Beginning 2014

Date Adopted: 6/20/2011

Last Revised:

#### **4.46—PLEDGE OF ALLEGIANCE**

*Date Adopted: 6-21-10      Last Revised:      Last Reviewed:*

The Pledge of Allegiance shall be recited during the first class period of each school day. Those students choosing to participate shall do so by facing the flag with their right hands over their hearts, or in an appropriate salute if in uniform, while reciting the Pledge. Students choosing not to participate shall be quiet while either standing or sitting at their desks. Students shall not be compelled to recite the Pledge, but students who choose not to recite the Pledge shall not disrupt those students choosing to recite the Pledge. Students choosing not to recite the Pledge shall not be subject to any comments, retaliation, or disciplinary action.

Legal Reference: A.C.A. § 6-16-108

#### **4.47—POSSESSION AND USE OF CELL PHONES, BEEPERS, ETC.**

*Date Adopted: 7-18-05      Last Revised      Last Reviewed: 6-21-10*

Use and misuse of cell phones has become a serious problem that threatens the ability of the district's schools to properly and efficiently operate its education program. The school board believes it is necessary to restrict student use and possession of cell phones, other electronic communication devices, cameras, MP 3 players, iPods, and other portable music devices so that the opportunity for learning in the district's schools may be enhanced.

For the purpose of this policy, the use of a cell phone or other communication device includes any incoming call, text message, message waiting, or any other audible sound coming from the phone or device.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing technology equipment. From the time of the first bell until after the last bell, students are forbidden from using cell phones, any paging device, beeper, or similar electronic communication devices. It is preferred that such devices be stored in the student's locker or vehicle in a silent mode of operation. Exceptions may be made by the building principal or his/her designee for health or other compelling reasons.

From the time of the first bell until after the last bell, students are forbidden from having cameras, MP 3 players, iPods, or any other portable music device. Such devices may be stored in the student's locker or vehicle so long as they are in a silent mode of operation. Exceptions may be made by the building principal or his/her designee for health or other compelling reasons.

Before and after normal school hours, possession of cell phones, any paging device, beeper, or similar electronic communication devices, cameras, MP 3 players, iPods, and other portable music devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

Students using or possessing, other than those devices properly stored in a locker or vehicle, cell phones or other portable music devices after the first bell and before the last bell shall have them confiscated. Confiscated cell phones and other electronic communication devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any cell phones and other electronic communication devices that have been confiscated.

Students who use school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion.

Legal Reference: A.C.A. § 6-18-502 (b)(3)(D)(ii)

#### **4.48—VIDEO SURVEILLANCE AND OTHER STUDENT MONITORING**

*Date Adopted: 6-21-10 Last Revised: 6-20-11 Last Reviewed:*

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices, and technology capable of tracking the physical location of district equipment, students, and/or personnel.

The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of bodily privacy is reasonable and customary.

Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in this policy.

The district shall retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provisions of this policy's following paragraph, the district's video recordings may be erased any time greater than 30 days after they were created.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

Legal References: 20 USC 1232(g) 34 CFR 99.3, 4, 5, 7, 8, 10, 12, 31

#### **4.49—SPECIAL EDUCATION**

*Date Adopted: 6-21-10 Last Revised: Last Reviewed:*

The district shall provide a free appropriate public education and necessary related services to all children with disabilities residing within the district, required under the Individuals With Disabilities Education Act (—IDEA|| ), Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and Arkansas Statutes.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in state and federal statutes which govern special education. Implementation of an Individualized Education Program (IEP) in accordance with the IDEA satisfies the district's obligation to provide a free and appropriate education under Section 504.

The Board directs the superintendent to ensure procedures are in place for the implementation of special education services and that programs are developed to conform to the requirements of state and federal legislation. The superintendent is responsible for appointing a district coordinator for overseeing district fulfillment of its responsibilities regarding handicapped students. Among the coordinator's responsibilities shall be ensuring district enforcement of the due process rights of handicapped students and their parents.

Legal References: 34 C.F.R. 300 et seq.  
42 U.S.C. §12101 et seq. American with Disabilities Act  
29 U.S.C. § 794 Rehabilitation Act of 1973, Section 504,

20 U.S.C. §1400 et seq. Individuals with Disabilities Education Act,  
P.L. 108-446 The 2004 Reauthorization of the Individuals with Disabilities Act A.C.A. § 6-41-201 et seq.

### **5.15—GRADING**

*Date Adopted: 3-31-03*

*Last Revised: 6-20-11*

*Last Reviewed:*

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-week grading period\* to keep parents/guardians informed of their student's progress.

The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grading scale for all schools in the district shall be as follows.

A = 100 – 90  
B = 89 – 80  
C = 79 – 70  
D = 69-60  
F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be

A = 4 points  
B = 3 points  
C = 2 points  
D = 1 point  
F = 0 points

The grade point values for AP and approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points.

The final grades of students who transfer in for part of a semester will be determined by blending the grades earned in the district with those earned outside the district. Each final grade will be the sum of the percentage of days in the grading period transferred from outside the district times the transferred grade from outside the district plus the percentage of days in the grading period while in the district times the grade earned in the district.

For example: The grading period had 40 days. A student transferred in with a grade of 83% earned in 10 days at the previous school. The student had a grade of 75% in our district's school earned in the remaining 30 days of the grading period. 10 days is 25% of 40 days while 30 days is 75% of 40 days. Thus the final grade would be  $.25 (83) + .75 (73) = 75.5\%$ .

#### **Alternative Method of Grading**

An alternative method of reporting grades for elementary students is available to teachers. This method includes a number system for evaluation of performance in different content areas. It also includes an easy to understand notation of performance in other areas such as art, library, music, and physical education. This method can be used in conjunction with any current grading system as determined by the building principal.

The alternative grading scale for elementary students is as follows;

##### **Content Area**

4 = Advanced – uses content area component strategies that exceed grade level expectation  
3 = Proficient – uses subject area component strategies expected for grade level performance  
2 = Basic – content area component strategies are below grade level  
1 = Below Basic – content area component strategies are absent or substantially below grade level

Art/Music/Physical Education/Library, etc.

E = Excellent

S = Satisfactory  
N = Needs Improvement

Legal References: A.C.A. § 6-15-902

State Board of Education: Standards of Accreditation 12.02  
Arkansas Department of Education Rules and Regulations Governing Uniform Grading Scales for Public Secondary Schools

### **5.16—GRADUATION REQUIREMENTS FOR THE CLASS OF 2010 and ALL CLASSES THEREAFTER**

*Date Adopted: 6-21-10*

*Last Revised: 6-20-11*

*Last Reviewed:*

The number of units students must earn in grades nine through twelve (9-12) to be eligible for high school graduation are to be earned from the following categories. A minimum of 24 units is required for graduation for student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements. The provisions of a student's Individualized Education Plan (IEP) serve as his/her graduation plan.

Gravette High School requires that a math course be taken each year including 12<sup>th</sup> grade.

#### **SMART CORE: Sixteen (16) units**

English: four (4) units (years) – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years) (all students under Smart Core must take a mathematics course in grade 11 and 12 and complete Algebra II.)

- Algebra I or Algebra A & B\* which may be taken in grades 7-8 or 8-9

- Geometry or Investigating Geometry or Geometry A & B\* which may be taken in grades 8-9 or 9-10

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

- Algebra II

- Choice of: Transitions to College Math, Pre-Calculus, Calculus, Trigonometry, Statistics, Computer Math, Algebra III, or an Advanced Placement math

(Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: three (3) units (years) with lab experience chosen from

- Physical Science
- Biology or Applied Biology/Chemistry
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics

Social Studies: three (3) units (years)

- Civics or Civics/American Government
- World History
- American History
- Beginning with the Class of 2014, must have one half (1/2) unit of economics and one half (1/2) unit of Civics

Physical Education: one-half (1/2) unit (1/2 year)

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

Fine Arts: one-half (1/2) unit (1/2 year)

Two Elective Courses

**CAREER FOCUS: - Six (6) units** – at least two of the Career Focus units must be of the same foreign language.

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through

course sequencing and career course concentrations where appropriate.

The Smart Core and career focus units must total at least twenty-four (24) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

**CORE: Sixteen (16) units**

English: four (4) units (years) – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit (1/2 year)

Mathematics: four (4) units (years)

- Algebra or its equivalent\* - 1 unit
- Geometry or its equivalent\* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units (years)

- at least one (1) unit of biology or its equivalent
- one (1) unit of a physical science

Social Studies: three (3) units (years)

1. Civics or government, one-half (1/2) unit
2. World history, one (1) unit
3. U.S. history, one (1) unit
4. Beginning with the Class of 2014, must have one half (1/2) unit of economics and one half (1/2) unit of Civics

Physical Education: one-half (1/2) unit (1/2 year)

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit (1/2 year)

Fine Arts: one-half (1/2) unit (1/2 year)

Two Elective Courses

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-four (24) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

Cross Reference: Policy 4.45 SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2010 and ALL CLASSES THEREAFTER

Legal Reference: State Board of Education; Standards of Accreditation 14.03

**5.16.1—GRADUATION REQUIREMENTS FOR THE CLASS OF 2013-14 AND ALL CLASSES THEREAFTER**

The number of units students must earn to be eligible for high school graduation are to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements. The provisions of a student's Individualized Education Plan (IEP) serve as his/her graduation plan. Additionally, unless exempted by a student's IEP, all students must successfully pass all end-of-course (EOC) assessments they are required to take or meet the remediation required for

the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.<sup>2</sup>

**SMART CORE: Sixteen (16) units**

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

- Algebra I or Algebra A & B\* which may be taken in grades 7-8 or 8-9
  - Geometry or Investigating Geometry or Geometry A & B\* which may be taken in grades 8-9 or 9-10
- \*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

- Algebra II
- Choice of: Transitions to College Math, Pre-Calculus, Calculus, Trigonometry, Statistics, Computer Math, Algebra III, or an Advanced Placement math

(Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: three (3) units with lab experience chosen from

- Physical Science
- Biology or Applied Biology/Chemistry
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics

Social Studies: three (3) units

- Civics one-half (½) unit
- World History - one unit
- U. S. History - one unit

Physical Education: one-half (1/2) unit

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.<sup>10</sup>

Fine Arts: one-half (1/2) unit

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Smart Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

**CORE: Sixteen (16) units**

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units

- Algebra or its equivalent\* - 1 unit
- Geometry or its equivalent\* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)

\*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent
- one (1) unit of a physical science

Social Studies: three (3) units

5. Civics one-half (1/2) unit
6. World history, one (1) unit
7. U.S. history, one (1) unit

Physical Education: one-half (1/2) unit

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.<sup>3</sup>

Fine Arts: one-half (1/2) unit

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

Cross Reference: Policy 4.45.1 SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2013-14 AND ALL CLASSES THEREAFTER

Legal Reference: State Board of Education; Standards of Accreditation 14.02

Date Adopted: 6-20-11

Last Revised:

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# Gravette Public Schools

## 2011-2012 Calendar

<p><b>June 1-Aug. 3, 2011</b></p> <p><u>August</u> 4, 5, 8, 9, 10, 11, 12 15</p> <p><u>September</u> 5 20</p> <p><u>October</u> 14</p> <p><u>November</u> 23-25</p> <p><u>December</u> 20 21-Jan. 2</p> <p><u>January</u> 3 4 16</p> <p><u>March</u> 9 19-23 29 30</p> <p><u>April</u> 6</p> <p><u>May</u> 25 26 29</p>	<p>Two Professional Learning Days are to be obtained by each certified staff member which may be used as flex days.</p> <p>Professional Learning Days School Starts</p> <p>No School: Labor Day Holiday Parent/Teacher Conferences</p> <p>End of 1<sup>st</sup> Quarter, 43 days</p> <p>No School: Thanksgiving Holiday</p> <p>End of 2<sup>nd</sup> Quarter (1<sup>st</sup> Semester) 44 days No School: Christmas Holiday</p> <p>Professional Learning FLEX Day School Resumes No School: Martin Luther King Day</p> <p>End of 3<sup>rd</sup> Quarter, 47 days No School: Spring Break (unless needed for snow days) Parent/Teacher Conferences 4 to 7 p.m. Parent/Teacher Conferences 8 a.m. to 12 p.m. (No School)</p> <p>No School: Easter Holiday (Flex Day for Professional Learning or Snow Day)</p> <p>Last Day of School, End of 4<sup>th</sup> Quarter (2<sup>nd</sup> Semester) 44 days Graduation Professional Learning Day for ACSIP (or day after last student day)</p>
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This calendar has 5 snow days built in as required. Snow days will be April 6, May 22, 23, 24, and 25. If they are not used the last day of school will be May 21. If April 6 is used as a snow day that Flex PL Day will be added to the end of the calendar.